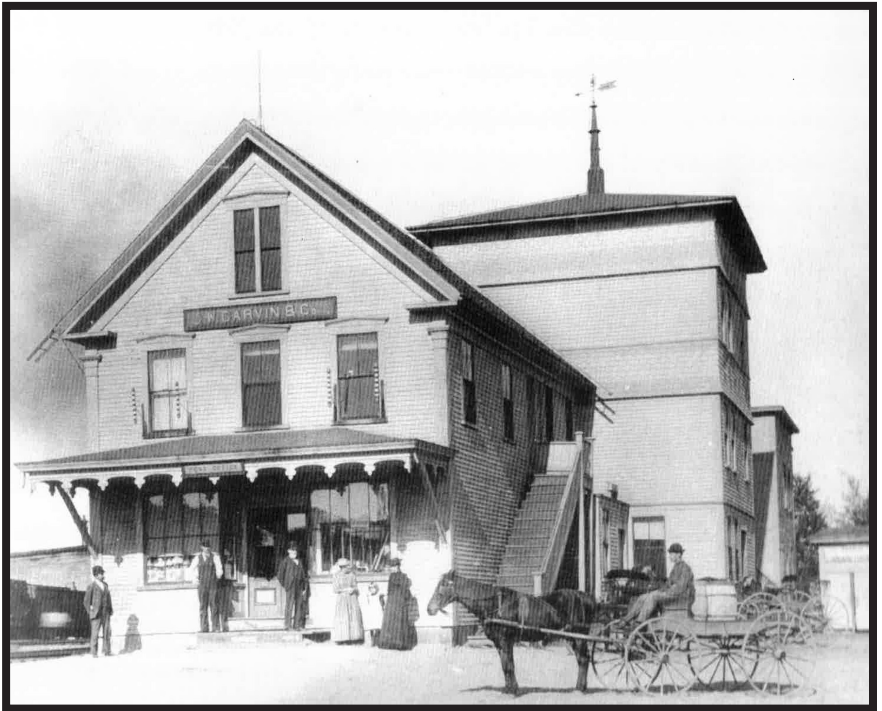


*Annual Report  
Town of  
Wakefield, New Hampshire*



*For the Year Ending December 31, 2020*



## In Memoriam



Bradley James Hayes

It is with heavy hearts that we share with you the passing of Bradley James Hayes.

Brad was resolutely committed to the town of Wakefield. He was a founding member of the Greater Wakefield Chamber of Commerce, and he served on the Wakefield School Board and Wakefield Budget Committee. He was School District Moderator for many years, and he served as Town Moderator for 32 years, where he flawlessly interpreted and gavelled Robert's Rules of Order in respect for the "will of the voter." For over three decades, the people of Wakefield were cheerfully greeted by Brad as he proudly stood his post by the ballot box at all voting occasions. In 1998, the Town of Wakefield recognized Brad as Citizen of the Year. Brad served on the Board of Trustees at Brewster Academy for 15 years; and he was also a member of the Huggins Hospital Board of Trustees.

In 2017 Brad received Realtor Emeritus status from the National Association of Realtors to recognize 45 years of uninterrupted

Realtor Service. Earlier in his career, he received Realtor of the Year from the White Mountain Board of Realtors when he served as Board President. He believed that Real Estate was about people - not buildings, land, or views. Family generations remember his expertise, professionalism, and in-depth knowledge of every lake, field, dirt road, and ordinance in the greater Wakefield area. He had an incredible work ethic, and he loved summer weekends when his office was filled with customers, and his afternoons were filled with horseshoes and family and friends on his beach.

Brad was known for his kindness, strength, and generous spirit. He was guided by a deep sense of ethics and purpose, blended with humor, vision, and the "Irish Wisdom" of good sense, good calculation, quick-wittedness, discretion, and resourcefulness. If asked by his many dear friends, for the word that would best define Brad Hayes, it would be, for sure, family.

## TABLE OF CONTENTS

In Memoriam .....	Front
Title Page with State Officers .....	1
Appointed Positions.....	2-4
Elected Positions .....	5-6
2020 Delib Session Minutes.....	7-21
2020 Town Payroll.....	22-23
2020 MS-1 Summary Inventory of Valuation .....	24-32
Schedule of Town Property .....	33
Treasurer's Report .....	34-38
Town Clerk's Report & Financials .....	39-41
Tax Collector's Report & MS-61 .....	42-48
Vendor History for 2020 .....	49-62
Tax Rate Breakdown .....	63
Selectmen Report.....	64-65
Assessors Report .....	66
Auditor Report.....	67
General Fund Balance Report 2019 .....	68
Cemetery Trustees Report .....	69
Code Enforcement, Building Inspection & Shoreland Report .....	70-71
Fire Rescue Department Report .....	72-74
Gafney Librarian Report.....	75-77
Gafney Library and Literacy Financial Reports .....	78
Heritage Commission Report .....	79
Land Use Department (Planning & Zoning) .....	80-81
Parks & Recreation Commission Report.....	82
Police Department Report .....	83-84
Public Works Department.....	85
Transfer Station Report.....	86
Trustees of the Trust Fund Report .....	87-89
Wakefield Librarian & Treasurer Report .....	90-91
Births Registered in the Town .....	92-93
Marriages Registered in the Town.....	94-95
Deaths Registered in the Town.....	96-97
Blue Pages:	
MS-737 (2021 Budget as Posted) .....	98-109
Warrant 2021 (As Amended at Delib Session).....	110-116
Emergency Telephone Numbers.....	117
Office Hours.....	118
Cover Photo Information .....	117



# **ANNUAL REPORTS**

## **Town of WAKEFIELD**

New Hampshire  
2 High Street  
Sanbornville NH 03872  
(603) 522-6205  
wakefieldnh.com

For the fiscal year ending  
December 31, 2020

Governor  
Chris Sununu

US Senator  
Maggie Hassan

US Senator  
Jeanne Shaheen

US Representative  
Chris Pappas

State Senator  
Joseph (Jeb) Bradley

Representatives to the General Court  
Lino M Avellani; Bill G Nelson & Jonathan H Smith

# **APPOINTED POSITIONS**

## **TOWN ADMINISTRATOR**

Dino Scala

## **CODE ENFORCEMENT/BUILDING INSPECTOR/SHORELAND PROTECTION/HEALTH OFFICER**

Victor Vinagro

## **POLICE CHIEF**

John Ventura

## **ROAD AGENT**

Brock Mitchell

## **ANIMAL CONTROL OFFICER**

Wilbur “Buck” Ryan

## **FOREST FIRE WARDEN**

Todd Nason

## **FIRE CHIEF**

Todd Nason

## **DEPUTY FIRE CHIEF**

Rhodes Haskell, Jr.

## **PARKS AND RECREATION DIRECTOR**

Wayne Robinson, Jr.



## **PARKS AND RECREATION COMMISSION**

John Meyers (Alternate)	Term Expires 2021
Robert Shepherd (Alternate)	Term Expires 2021
James Keating IV	Term Expires 2021
Sherry Hatch	Term Expires 2022
Don Cheever	Term Expires 2022
Daniele West (Alternate)	Term Expires 2022
Ed Brown (Alternate)	Term Expires 2022
Beth Hayes	Term Expires 2023
Randie Fox (Alternate)	Term Expires 2023

## **CONSERVATION COMMITTEE**

Donna Ackerman	Term Expires 2021
Stephen Brown	Term Expires 2021
Relf Fogg	Term Expires 2021
David Tinkham (Resigned September)	Term Expires 2022
Paul Johnson	Term Expires 2023
Issanna Loughman	Term Expires 2023
Natalie Kelley	Term Expires 2023

## **ZONING BOARD OF ADJUSTMENT**

Annie Robbins	Term Expires 2021
Judith DesRoches	Term Expires 2021
Doug Stewart (Alternate)	Term Expires 2021
Robert Baxter (Alternate)	Term Expires 2021
Donald Stewart	Term Expires 2022
George Frothingham	Term Expires 2022
John Crowell	Term Expires 2023
Natalie Kelly (Alternate)	Term Expires 2023

## **HERITAGE COMMISSION**

Rick Poore	Term Expires 2021
Pamela Wiggins	Term Expires 2021
Ann Bell (Alternate)	Term Expires 2021
Jeanne Loughan (Alternate)	Term Expires 2021

Philip Twombly	Term Expires 2022
Nancy Britton	Term Expires 2022
Connie Twombly	Term Expires 2022
Tracey Kolb (Alternate)	Term Expires 2022
Carroll Shea	Term Expires 2023
Nancy Hall	Term Expires 2023
Craig Farley (Alternate)	Term Expires 2023

## **AGRICULTURAL COMMISSION**

Currently there are no members

# **ELECTED POSITIONS**

## **MODERATOR**

Dino A. Scala	Term Expires 2021
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## **SELECTMEN**

Mark Duffy	Term Expires 2021
Richard C. Edwards	Term Expires 2022
Kenneth Fifield	Term Expires 2023

## **TOWN CLERK**

Valerie J. Ward	Term Expires 2022
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## **TAX COLLECTOR**

Angie M. Nichols	Term Expires 2021
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## **TREASURER**

Laurel A. Morrill	Term Expires 2021
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## **SUPERVISORS OF THE CHECKLIST**

Tom Mix	Term Expires 2021
Sandy Cools	Term Expires 2022
Maryellen Pelletier	Term Expires 2026

## **TRUSTEE OF THE TRUST FUNDS**

David Mankus	Term Expires 2021
Howard Knight	Term Expires 2022
Jerry O'Connor	Term Expires 2023

## **ASSESSORS**

Rosemary Stewart	Term Expires 2021
Relf Fogg	Term Expires 2022
Ken Paul, Sr.	Term Expires 2023

## **BUDGET COMMITTEE**

David Mankus	Term Expires 2021
James Reinert	Term Expires 2021
Connie Twombly	Term Expires 2021
Dennis Miller	Term Expires 2021
Paul Romano	Term Expires 2022
Frank Zappala (resigned December 2020)	Term Expires 2022
Elizabeth Conner	Term Expires 2023
Jerry O'Connor	Term Expires 2023
Priscilla Colbath	Term Expires 2023

## **PLANNING BOARD**

Doug Stewart	Term Expires 2021
Donna Martin (Alternate)	Term Expires 2021
Tom Dube	Term Expires 2022
David Silcocks	Term Expires 2022
Dick DesRoches	Term Expires 2023

## **TRUSTEE OF THE LIBRARY**

Julie Kessler	Term Expires 2023
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## **CEMETERY TRUSTEES**

David Tibbetts	Term Expires 2021
Jackie Keating	Term Expires 2022
Philip Twombly	Term Expires 2023

**2020 ANNUAL TOWN MEETING WARRANT**  
Minutes of the 2020 Annual Town Meeting

To the inhabitants of the Town of Wakefield in the State of New Hampshire qualified to vote in town affairs:

You are hereby notified of the First and Second Session of the 2020 Annual Town Meeting as follows:

**FIRST SESSION**

You are notified to meet for the First Session of the Annual Town Meeting, to be held in the Opera House of the Wakefield Town Hall, 2 High Street, Sanbornville, New Hampshire, on Saturday, February 1, 2020 at 9:00 a.m. The First Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to debate, propose and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

**SECOND SESSION**

You are also notified to meet for the Second Session of the Annual Town Meeting to elect town officers by official ballot and to vote by official ballot on the warrant articles as may be amended at the First Session, to be held at the Opera House of the Wakefield Town Hall, 2 High Street, Sanbornville, New Hampshire, on Tuesday, March 10, 2020. Polls for voting by official ballot will open at 8:00 a.m. and will close at 7:00 p.m., unless the town votes to keep the polls open to a later hour.

Moderator, Dino Scala opened the meeting at 9:15 as folks were still coming and checking in with the Supervisors of the Checklist. He called the meeting to order and lead the Pledge of Allegiance.

Pastor Alberta Wallace, from the First Congregational Church, said the invocation. Moderator Scala had a moment of silence for the late Al Mayranen who passed away in January. He granted permission for Town Administrator, Kelley Collins, along with Police Chief Ventura and DPW Director, Brock Mitchell to speak, even though they are not town residents. He went through the introductions of the Town Clerk, Budget Committee members, Selectmen, Town Administrator and Town Counsel. The Chair of the Budget Committee, Jerry O'Connor presented a certificate of appreciation to Howie Knight, who resigned from the Budget Committee this year. He introduced the Chair of the Planning Board, Tom Dube. The Moderator announced the second half of this meeting will be March 10<sup>th</sup>, polls open 8am to 7pm for the Town and School Election. He reviewed the rules of order.

Mr. Philip Twombly made a motion 'That this session of the Town Warrant be adjourned by twelve-noon, and that no article be taken up for consideration after 11:50am. In the event that all articles in the warrant have not been acted upon, the Moderator is authorized to reconvene this session at a date, time and place which meets the approval of the majority of the voters present.'

Mr. Relf Fogg seconded the motion. Motion passed.

**Article 1:** To choose all necessary Town Officers for the ensuing year.

The Moderator explained that Articles 2-4 are Planning Board Articles. The board had a Public Hearing on them in December and cannot be changed. Mr. Tom Dube, Planning Board Chair, was here to answer any questions. None forthcoming.

**Article 2:** Are you in favor of adoption of Amendment 1 as proposed by the Planning Board for the town's zoning ordinance as follows: Add Article 23G-Bunkhouse Regulation to allow for an accessory building to a single-family dwelling providing extra

sleeping quarters for guest staying in the principal building, providing no cooking facilities. Article 3, Table 1 is also proposed to be amended to include bunkhouses within the list of permitted uses. Currently the Wakefield Zoning Ordinance does not allow bunkhouses. (Majority vote required)

**Article 3:** Are you in favor of adoption of Amendment 2 as proposed by the Planning Board for the town's zoning ordinance as follows: Article 23D - Accessory Dwelling Unit and Article 33 - Definitions: To allow for a detached accessory dwelling unit located in an existing or a proposed accessory structure to a single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. Currently the Wakefield Zoning Ordinance allows for an attached Accessory Dwelling Unit only. (Majority vote required)

**Article 4:** Are you in favor of adoption of Amendment 3 as proposed by the Planning Board for the town's zoning ordinance as follows: Article 3-Permitted Uses, Table 2 - Minimum Setbacks to increase the minimum shoreland setback for standard lots in the Residential II zone from 30 feet to 50 feet to match the state standards and to delete footnote 7, which explains that state setbacks currently supersede the local setback requirement. (Majority vote required)

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Fifty-Three Thousand Dollars (\$53,000) to be added to the Bridge Construction Capital Reserve Fund previously established. This sum to come from December 31, 2019 unassigned fund balance, with no amount to be raised from taxation. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0 (Majority vote required).

The Moderator read Article 5. Selectman Edwards moved the article. Selectman Duffy seconded the motion. It was explained that there are three bridges in the Town of Wakefield that have been red flagged. Ms. Williams asked what the balance is on the unassigned fund balance. The Town Administrator answered \$1,802,901.00. Ms. Collins went on to explain that the town received \$116,000.00 in 2017 from Senate Bill 38. She explained that \$40,000.00 was earmarked for sidewalks in Union. Some money was spent on engineers to assess the bridges. There is still \$106,000.00 but that is not enough to repair the sidewalks in Union. The State DOT said they cannot be repaired they need to be replaced. \$53,000.00 was getting used toward the Bridge Capital Reserve Fund and \$53,000.00 was getting used toward Highway Construction Project Capital Reserve Fund (Article 16 on the ballot).

After discussion, Rose Cleveland made a motion to change the amount from \$53,000.00 to \$75,000.00. Tom Dube seconded the motion.

Ms. Johnson asked why we are not bonding these bridge projects. Mark Duffy stated that bonding has been on the table. Ms. Collins feels this town is not ready for bonding. The bridge on Canal Road was discussed. It is partially owned by the State of Maine. Wakefield, NH and Acton, ME need to work together to get the bridge fixed. Bonding a project like that would be very difficult because of the two separate states. After some discussion, Selectman Edwards stated we do not want to borrow money and pay interest. The way we have been doing it is working well. It was then clearly explained that the unassigned fund balance can afford to put the additional \$22,000.00 into the Bridge Capital Reserve Fund.

The vote was taken on the amendment and it passed 49-38.



**Article 6:** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Ambulance Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Selectman Paul moved the article. Selectman Edwards seconded the motion. It was explained that this is what we do each year in order to pay for a new ambulance outright. Ms. Johnson asked the cost of an ambulance. Selectman Paul responded \$200,000.00.

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Fire Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Selectman Paul made a motion to move the article. Selectman Duffy seconded the motion. It was explained that this is what is done each year in order to pay for a new fire truck outright. Ms. Johnson asked the cost of a new fire truck. Chief Nason responded \$450,000.00 to \$500,000.00. He stated an Ambulance gets replaced every 5-6 years. The fire truck to be replaced is 20 years old. Budget Committee member explained that there is a Capital Improvement Project (CIP) committee to meet with Department Heads to see if they need any large amounts of money for projects or items. Then they can be planned for and not need a large amount at one time. There was no more discussion.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Selectman Paul moved the article, Selectman Edwards seconded the motion. Mr. Paul explained that this money will be to save for the future needs of the Highway Department.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 8-1. (Majority vote required).

The Moderator read the article. Selectman Paul moved the article, Selectman Edwards seconded the motion. Mr. Paul explained that the trucks have just been replaced and this will be to build the fund back up again.

**Article 10:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Transfer Station Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Selectman Paul moved the article, Selectman Duffy seconded the motion. Mr. Paul explained this will go into the fund for the future.

**Article 11.** To see if the Town will vote to raise and appropriate the sum of One Hundred Forty Thousand Dollars (\$140,000) to be added to the Transfer Station Facility Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required)

The Moderator read the article. Selectman Paul moved the article, Selectman Edwards seconded the motion. It was explained that this will be to fix the retention wall that is failing, move the weigh station and to repave the Transfer Station. Mr. Miller explained that years ago when they were closing the landfill, they put \$400,000.00 away in a CRF in case there was any methane gas leaks. In 2024 the town shall receive back those funds.

After some discussion, Ms. Cleveland made the motion to change the amount from \$140,000.00 to \$75,000.00. Mr. Joe Gore seconded the motion. Motion failed.

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Invasive Species Expendable Trust Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Selectman Duffy moved the article, Selectman Edwards seconded the motion. This was explained that each year they raise the money and each year the lakes, which is a very valuable resource we have, asks for the money to fight milfoil. Mr. Morrill stated he thought money that came from current use penalties went into this fund. Ms. Collins explained it did once before but the town voted to put 100% these funds into Conservation Fund. Mr. Kasprzyk asked about other invasive species such as bittersweet. Mr. Duffy felt that this was

for any invasive species but it is only the lakes that request money. Mr. Miller stated no one has ever come to the CIP meetings to discuss this problem. Selectman Paul thinks the Highway Department may need to look into this further. He mentioned how Milton had to remove so many trees because of it. This is something we need to think about for the future. Mr. Tinkham mentioned there may be grants for homeowners that fight invasive species.

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Thirty-Five Thousand One Hundred Dollars (\$35,100) to be added to the Police Cruiser Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 8-1. (Majority vote required).

The Moderator read the article. Selectman Edwards moved the article, Selectman Paul seconded the motion. Selectman Edwards explained that it is in the plan to replace a police car. The fund is high right now (over \$35,000.00) because they did not purchase a vehicle in 2019 because Ford was having problems but it is being spent on a new vehicle currently.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Technology Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. It was moved by Selectman Duffy, and seconded by Selectman Edwards. Selectman Duffy explained that this is to keep computers updated and for service as well.

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Town Hall Improvement Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. It was moved by Selectman Edwards, and seconded by Selectman Duffy. Selectman Edwards explained that this is to maintain the Town Hall and remodel the front office.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000) to be added to the Highway Construction Project Capital Reserve Fund previously established, and to further authorize Fifty-Three Thousand Dollars (\$53,000) to come from the December 31, 2019 unassigned fund balance with the balance to be raised by taxation and a partial offsetting revenue from State Highway Block grant funds received. (In 2019 the town received \$140,466). This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. It was moved by Selectman Paul, and seconded by Selectman Edwards. It was explained that UNH did a study on the needed construction projects. Mr. Bushy asked about Buttercup Lane and when will that get paved. Brock Mitchell, Director of Public Works, was there to explain the worst ones will be first. Mr. Edwards wanted everyone to know that grants are not free money. They almost always come with strings attached. Mr. Paul stated that he believes this State Highway Block Grant comes from gasoline tax we pay at the pump. There was

discussion about the unassigned fund balance money. Mr. Miller wants everyone to know that it is not just sitting there because we collected too much money in taxes. This money helps the town pay their bills when the tax payers are not paying their property taxes.

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Assessing Statistical Update Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 8-0-1. (Majority vote required)

The Moderator read the article. It was moved by Selectman Duffy, and seconded by Selectman Paul. It was explained that this goes to our statistical study which is done every five years. Relf Fogg wanted everyone to know that he abstained.

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Greater Wakefield Resource Center Building Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. It was moved by Selectman Duffy, and seconded by Selectman Edwards. It was explained that this money will help maintain the building. This building services many people from the community. The \$40,000.00 roof that is needed is going before the CIP Committee.

**Article 19.** To see if the Town will vote to discontinue the Public Safety Building (PSB) Phase 2 Capital Reserve Fund, created in 2001. Said funds and accumulated interest to date of withdrawal are to be transferred to the municipality's general fund. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required)

The article was read by the Moderator. Selectman Paul moved the article and Selectman Duffy seconded the motion. The second phase has been completed and now they would like to move what money (\$6,122.33) is left into the general fund.

**Article 20.** To see if the Town will vote to establish a Public Safety Building Capital Reserve Fund under the provisions of RSA 35:1 for capital maintenance and improvements to the public safety building and to appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in this fund, with Six Thousand Dollars (\$6,000) to come from the December 31, 2019 unassigned fund balance and the remainder to come from general taxation. Further, to name the selectmen as agents to expend from said fund. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required)

The Moderator read the article. Selectman Paul moved the article and Selectman Edwards seconded the motion. It was explained that the building is 20 years old and this will be used to maintain the building as needed.

**Article 21.** To see if the Town will vote to establish a

Department of Public Works Building (Highway Garage) Capital Reserve Fund under the provisions of RSA 35:1 for capital maintenance, improvements or replacement to the Department of Public Works building and to appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in this fund. Further, to name the selectmen as agents to expend from said fund. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required)

The Moderator read the article. Selectman Paul moved the article and Selectman Edwards seconded the motion. It was explained that the building is 40 years old. This money will be used to maintain the building.

**Article 22:** To see if the Town will vote to allow the operation of keno games within the Town of Wakefield. (Majority vote required)

The Moderator read the article. Selectman Edwards moved the article and Selectman Duffy seconded the motion. It was explained that a couple local establishments have asked the Selectmen for permission. Councilman Sagar stated he should have noticed that the law states that this should come to the town by a petition warrant article. If it fails then it fails. If this article passes the Liquor Commission will decide what to do. There will be a Public Hearing on February 12<sup>th</sup>. Ms. Collins explained that the town will receive revenue indirectly whether we have Keno or not. Counselman Sager explained that 25% goes toward schools, 63% goes to the winner, 6% goes to the owner of the facility and 6% is used for administration. There was no more discussion.



**Article 23:** To see if the Town will vote to adopt the updated Town of Wakefield Transfer Station and Recycling Center Ordinance, in accordance with RSA 149-M:17, as recommended by the Board of Selectmen. (Majority vote required)

The Moderator read the article. Mr. Paul stated that the ordinance has not been updated in four years. As recycling changes, we need to make changes.

**Article 24:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth herein, totaling \$5,874,725? Should this article be defeated, the default budget shall be \$5,529,981 which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and VI, to take up the issue of a revised operating budget only. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required)

The Moderator read the article. Selectman Duffy moved the article and Selectman Edwards seconded the motion. It was explained that there is a 6% increase. If all the warrant articles pass it should impact taxes two cents per \$1,000.00. There were some comments from the audience that were explained; They were looking at the wrong page or the wrong reports that they received for handouts. Mr. Miller explained there are 737 recording tools that go to the State,

the Budget Committee does not use them for running the town.

**Article 25: By Petition.** To see if the Town will vote to increase the “Optional Veteran’s Tax Credit” to the State of New Hampshire maximum of \$750 (seven hundred fifty dollars). The Optional Veteran’s Tax Credit is currently \$500 (five hundred dollars). (Majority vote required)

The Moderator read the article. He asked if there were any petitioners here, to speak at the article. There was none. Selectman Duffy explained that he is a veteran and he feels the \$500.00 credit is plenty. He would vote no on this article. Ms. Cindy Bickford, Assessing Technician, explained there is currently \$159,000.00 in credit being given now, if this passes it would add an additional \$79,750.00 of tax money not being collected. There was no more discussion.

**Article 26: By Petition.** To see if the Town of Wakefield will vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain notation stating the estimated tax impact of the article.

The Moderator read the article. He asked if there were any petitioners here to speak at the article. Mr. James Reinert spoke to the article. He felt it made everything more transparent. Mr. Baker stated in the town he moved from they did the last five years so you can see how it changes. He found that very helpful.

**Article 27:** To transact any further business that may legally come before this meeting.

Mr. Joe Kenney stated that he is very glad the Moderator

mentioned our friend Al Mayranen who was a very colorful character and would enjoy this meeting today. He also wanted this community to remember former Police Chief Tim Merrill who passed away recently. He spoke of Tim's service over 25 years to this town 16 of those years he was Chief. The audience applauded.

Selectman Duffy wanted to recognize Selectman Paul, as he leaves the Select Board, for all his years of service.

Meeting was adjourned at 11:18.

Respectfully submitted,  
Valerie J. Ward, Town Clerk

## 2020 TOWN PAYROLL

EMPLOYEE	EARNINGS	EMPLOYEE	EARNINGS
Allen, Paul	\$56.00	Gore, Joseph	\$66,003.64
Anderson, Patricia	\$96.00	Gregoire, Megan	\$779.63
Bassett, Ralph	\$138.00	Gutierrez, Melissa	\$473.53
Bentz, Bart	\$49,261.37	Hall, Alyssa	\$40,756.45
Beveridge, Brad	\$61,634.69	Haskell, Rhodie	\$6,180.19
Bickford, Cynthia	\$66,077.62	Hope, Emily	\$2,085.00
Bodah, Antoinette	\$41,204.73	Huestis, Dalton	\$67,392.85
Boggs, Eric	\$256.50	Jendrock, Brandon	\$53,302.94
Bookholz, Russell	\$4,648.00	Jones, Deborah	\$92.00
Boucher, Jacob	\$51,237.06	Kinville, Caleb	\$2,101.29
Boyer, Dylan	\$1,310.75	Knight, Robin	\$192.00
Burkett, Joseph	\$65,682.20	Landry, David	\$55,652.79
Cawlina, Barbara	\$96.00	Laughy, Michael	\$47,731.03
Chamberlain, Annette	\$98.00	Lavoie Jr, Arron	\$2,984.33
Chamberlain, Ashley	\$46.00	Libby, Dawson	\$24,091.06
Charest, Nancy	\$224.01	Libby, Steven	\$710.30
Chase, Kellie-Ann	\$2,292.00	Llewellyn, Peter	\$8,540.00
Cherry, Trevor	\$63,191.89	Lyle, Thomas	\$47,284.11
Chouinard, Derek	\$118.39	MacDonald, Michelle	\$47,780.83
Colbath, Priscilla	\$3,132.50	Major, Logan	\$52,878.76
Collins, Kelley	\$20,032.60	Marcoux, Amber	\$16,106.51
Cools, Cassandra	\$1,620.00	Marsh, Duane	\$6,116.31
Correia, Edward	\$50,180.72	Martino, Andrew	\$6,866.06
Cotreau, David	\$996.38	Martino, Matthew	\$58,190.24
Cotreau, Dawson	\$1,982.88	McMullen, Stephen	\$72,076.79
Cotton, Charles	\$46,590.24	Meagher, Elaine	\$238.01
DesRoches, Judith	\$48.00	Mitchell, Brock	\$78,077.91
DesRoches, Richard	\$48.00	Mix, Thomas	\$1,140.00
Duffy, Mark	\$2,500.00	Moore, Daniel	\$276.22
Dunkle, Stephen	\$74.00	Moore, Hope	\$414.33
Edwards, Richard	\$2,500.00	Moore, Michael	\$5,581.03
Fenton, Michael	\$71,910.81	Morrill, Laurel	\$4,280.97
Fifield, Kenneth	\$1,979.20	Morse, Julia	\$10,346.36
Flayhan, Jean	\$250.01	Mulkern, Larissa	\$17,093.93
Fogg, Arlene	\$14,405.25	Nason, Todd	\$18,947.61
Fogg, Relf	\$600.00	Nichols, Angie	\$51,193.80
Frechette, Donald	\$9,083.50	Norford, Samuel	\$63,781.51
Garland, Seth	\$62,569.32	Norton, John	\$43,091.89

EMPLOYEE	EARNINGS	EMPLOYEE	EARNINGS
Okoniewski, Michael	\$66,708.29	Stevens, George	\$1,800.00
Ouellette Jr, David	\$39,777.00	Stewart, Rosemary	\$600.00
Pare, Ian	\$1,048.50	Thompson, Timothy	\$12,280.00
Parker, Joanne	\$120.01	Trepanier, Courtney	\$3,670.48
Parsons, Scott	\$48,777.01	Van Husen, William	\$130.00
Passariello, Bridget	\$18,910.83	Ventura, John	\$80,618.88
Paul, Jeanne	\$29,274.14	Vinagro, Victor	\$59,853.96
Paul Jr, Kenneth	\$16,343.71	Waldron, Christopher	\$64,508.27
Paul Sr, Kenneth	\$1,224.80	Walsh, Michael	\$19.73
Pelletier, Maryellen	\$482.00	Ward, Mattison	\$5,781.75
Perkins, Andrew	\$2,456.39	Ward, Valerie	\$77,921.76
Petsche, Steven	\$503.12	Wheeler, Jarod	\$19.73
Pevear, Frank	\$15,662.78	Williams, Teresa	\$225.20
Pierce, Jared	\$1,825.71	Williamson, Janet	\$3,039.12
Place, Matthew	\$3,497.00	Wolforth, Jennifer	\$213.20
Plante, Barbara	\$48.00	Zabkar, Holly	\$350.00
Potter, Bonnie	\$224.01	Zanis, Emily	\$65.00
Riedinger, Evan	\$47,167.97		
Robinson, Wayne	\$61,451.48		
Rowan, Deborah	\$356.00		
Rowell, Jared	\$58,386.04		
Ryan, Wilbert	\$10,767.02		
Sammarco, Gary	\$50,738.82		
Scala, Dino	\$51,523.80		
Schnurbush, Barbara	\$40,594.96		
Silcocks, David	\$2,190.74		
Smith, John	\$16,973.78		
Soucy, Michael	\$59,675.70		
St. Pierre, Anastasia	\$236.76		
Stephen, William	\$4,478.88		



**Wakefield**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor	
Rodney Wood (R.B. WOOD & ASSOCIATES)	

Municipal Officials		
Name	Position	Signature
Rosemary Stewart	Chair - Board of Assessors	
Relf Fogg	Board of Assessors	
Kenneth S Paul	Board of Assessors	

Preparer		
Name	Phone	Email
Rodney Wood	2076514768	rodneywood@yahoo.com
Preparer's Signature		



New Hampshire  
Department of  
Revenue Administration

2020  
MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	11,595.82	\$960,753
1B	Conservation Restriction Assessment RSA 79-B	141.49	\$8,570
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	10,732.84	\$498,781,400
1G	Commercial/Industrial Land	440.02	\$8,546,500
1H	<b>Total of Taxable Land</b>	<b>22,910.17</b>	<b>\$508,297,223</b>
1I	Tax Exempt and Non-Taxable Land	1,221.99	\$21,428,900

Buildings Value Only		Structures	Valuation
2A	Residential	0	\$564,547,900
2B	Manufactured Housing RSA 674:31	0	\$15,948,600
2C	Commercial/Industrial	0	\$27,903,900
2D	Discretionary Preservation Easements RSA 79-D	0	\$0
2E	Taxation of Farm Structures RSA 79-F	0	\$0
2F	<b>Total of Taxable Buildings</b>	<b>0</b>	<b>\$608,400,400</b>
2G	Tax Exempt and Non-Taxable Buildings	0	\$19,307,000

Utilities & Timber		Valuation
3A	Utilities	\$17,931,300
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0

5	<b>Valuation before Exemption</b>	<b>\$1,134,628,923</b>
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Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

11	<b>Modified Assessed Value of All Properties</b>	<b>\$1,134,628,923</b>
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Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	4	\$60,000
13	Elderly Exemption RSA 72:39-a,b	\$0	19	\$1,407,250
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	2	\$2,000
17	Solar Energy Systems Exemption RSA 72:62	\$0	9	\$77,800
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0

20	<b>Total Dollar Amount of Exemptions</b>	<b>\$1,547,050</b>
21A	<b>Net Valuation</b>	<b>\$1,133,081,873</b>
21B	Less TIF Retained Value	\$0
21C	<b>Net Valuation Adjusted to Remove TIF Retained Value</b>	<b>\$1,133,081,873</b>
21D	Less Commercial/Industrial Construction Exemption	\$0
21E	<b>Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction</b>	<b>\$1,133,081,873</b>
22	Less Utilities	\$17,931,300
23A	<b>Net Valuation without Utilities</b>	<b>\$1,115,150,573</b>
23B	<b>Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>	<b>\$1,115,150,573</b>



Utility Value Appraiser  
GEORGE E. SANSOUCY

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$1,957,800	\$0	\$0	\$0	\$1,957,800
PSNH DBA EVERSOURCE ENERGY	\$15,973,500	\$0	\$0	\$0	\$15,973,500
	<b>\$17,931,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,931,300</b>





New Hampshire  
Department of  
Revenue Administration

2020  
MS-1

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$750	280	\$204,000
Surviving Spouse RSA 72:29-a	\$2,000	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	26	\$52,000
All Veterans Tax Credit RSA 72:28-b	\$750	47	\$34,500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		353	\$290,500

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$0
Married	\$0

Disabled Asset Limits	
Single	\$0
Married	\$0

Elderly Exemption Report

First-time Filers Granted Elderly  
Exemption for the Current Tax Year

Age	Number
65-74	3
75-79	0
80+	1

Total Number of Individuals Granted Elderly Exemptions for the Current Tax  
Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	8	\$56,000	\$448,000	\$448,000
75-79	2	\$75,500	\$151,000	\$113,250
80+	9	\$94,000	\$846,000	\$846,000
	19		\$1,445,000	\$1,407,250

Income Limits	
Single	\$20,000
Married	\$30,000

Asset Limits	
Single	\$150,000
Married	\$150,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



New Hampshire  
Department of  
Revenue Administration

2020  
MS-1

Current Use RSA 79-A	Total Acres	Valuation
Farm Land	489.69	\$179,679
Forest Land	7,782.42	\$639,487
Forest Land with Documented Stewardship	2,877.04	\$132,912
Unproductive Land	72.70	\$1,467
Wet Land	373.97	\$7,208
	11,595.82	\$960,753

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	5,422.95
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	23.60
Total Number of Owners in Current Use	Owners:	165
Total Number of Parcels in Current Use	Parcels:	322

Land Use Change Tax

Gross Monies Received for Calendar Year		\$38,640
Conservation Allocation	Percentage: 100.00 % Dollar Amount:	\$0
Monies to Conservation Fund		\$38,640
Monies to General Fund		\$0

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	7.00	\$2,782
Forest Land	134.49	\$5,788
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	141.49	\$8,570

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	128.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	3
Parcels in Conservation Restriction	Parcels:	4



New Hampshire  
Department of  
Revenue Administration

2020  
MS-1

Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
This municipality has no Discretionary Preservation Easements.				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
This municipality has no TIF districts.					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
This municipality has no additional sources of PILTs.	

Notes



**Sanbornville Precinct**  
**Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

**Assessor**

Rod Wood (R.B. WOOD & ASSOCIATES)

**Preparer**

**Name**

Rod Wood

**Phone**

207-651-4768

**Email**

rodneybwood@yahoo.com

Preparer's Signature



**New Hampshire**  
Department of  
Revenue Administration

**2020**  
**MS-1V**

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	79.97	\$3,747	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	283.33	\$22,553,300	
1G	Commercial/Industrial Land	24.99	\$1,773,300	
1H	Total of Taxable Land	388.29	\$24,330,347	
1I	Tax Exempt and Non-Taxable Land	41.21	\$1,700,400	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$56,486,771	
2B	Manufactured Housing RSA 674:31	0	\$1,197,000	
2C	Commercial/Industrial	0	\$11,066,910	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$68,750,681	
2G	Tax Exempt and Non-Taxable Buildings	0	\$13,720,800	
Utilities & Timber			Valuation	
3A	Utilities		\$15,973,500	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$109,054,528	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$109,054,528	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	5	\$356,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	1	\$1,000
17	Solar Energy Systems Exemption RSA 72:62	\$0	1	\$6,800
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$363,800
21A	Net Valuation			\$108,690,728
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$108,690,728
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$108,690,728
22	Less Utilities			\$15,973,500
23A	Net Valuation without Utilities			\$92,717,228
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$92,717,228



**Notes**

## SCHEDULE OF TOWN PROPERTY - 2020

Town Hall, land and buildings	<b>\$1,985,000</b>
<i>2 High Street</i>	
Public Safety Building, land and buildings	<b>\$2,713,700</b>
<i>2017 Wakefield Road</i>	
Fire Department, land and buildings	
Union	<b>\$ 108,100</b>
<i>236 Main Street</i>	
Sanbornville (included in Public Safety Building)	
East Wakefield	<b>\$ 199,800</b>
<i>21 Sanborn Road</i>	
	<b>\$ 307,900</b>
Highway Department, land and buildings	
<i>1488 Wakefield Road</i>	<b>\$ 341,700</b>
Parks and Recreation	
Annex Bldg (Parks & Rec)	<b>\$ 192,100</b>
<i>132 Meadow Street</i>	
Town Beach	<b>\$ 397,500</b>
<i>1 Cemetery Road</i>	
Sanbornville Playground	<b>\$ 29,500</b>
	<b>\$ 619,100</b>
Sewer Plants and facilities	<b>\$ 111,400</b>
<i>(1685 White Mtn. Highway - sewer plant and two lift stations located at 35 Meadow Street &amp; 2392 White Mountain Highway)</i>	
Landfill, land and buildings	<b>\$ 209,800</b>
<i>330 Rines Road</i>	
All lands and buildings acquired through	
Tax collector's deed	<b>\$1,992,600</b>
All other property	<b>\$4,389,700</b>
	<b><u>\$12,670,900</u></b>

2020 ANNUAL TREASURER'S REPORT									
<b>GENERAL FUND</b>									
<b>BALANCE AS OF DECEMBER 31, 2019</b>									
(TD Bank and Profile Bank)								5,995,846.83	
<b>2020 REVENUE:</b>									
PROFILE & TD DEPOSITS (Tax Collector, Town Clerk & Bookkeeper)								13,974,311.27	
PROFILE & TD DEPOSITS - CREDIT CARDS								1,962,998.40	
TD BANK INTEREST								13,722.33	
TD BANK TRANSFERS IN (From Various Town Funds, Deposits & C/C)								14,599,898.54	
TD BANK Error Cashing Checks Adjustment								0.00	
<b>TOTAL</b>									36,546,777.37
<b>2020 EXPENSES:</b>									
SELECTMEN ORDERS PAID									(17,343,176.27)
PROFILE BANK AND TD BANK SERVICE CHARGES, RETURNED CHECK FEES & CHECK PRINT FEE									(880.89)
PROFILE AND TD BANK RETURNED CHECKS									(34,542.03)
PROFILE BANK TRANSFERS TO TD BANK									(12,928,000.00)
PROFILE AND TD BANK MISC ADJS DUE TO BANK ERRORS									0.00
<b>BALANCE AS OF DECEMBER 31, 2020</b>									6,240,178.18
Profile Bank Balance as of 12/31/20								119,279.67	
TD Bank Balance as of 12/31/20								6,120,898.51	
<b>TOTAL BANK BALANCES AS OF DECEMBER 31, 2020</b>									6,240,178.18









<b>POLICE DETAIL TD BANK FUND</b>									
<b>BALANCE AS OF JANUARY 1, 2020</b>									<b>\$9,387.42</b>
TRANSFERS IN (From Various Town Funds)								<b>5,796.00</b>	
TRANSFERS OUT (To Various Town Funds)								<b>(1,074.74)</b>	
INTEREST								<b>51.21</b>	
<b>BALANCE AS OF DECEMBER 31, 2020</b>									<b>\$14,159.89</b>
*****									
<b>POLICE FORFEITURE TD BANK FUND</b>									
<b>BALANCE AS OF JANUARY 1, 2020</b>									<b>\$7,341.03</b>
TRANSFERS IN (From Various Town Funds)								<b>0.00</b>	
TRANSFERS OUT (To Various Town Funds)								<b>0.00</b>	
INTEREST								<b>29.61</b>	
<b>BALANCE AS OF DECEMBER 31, 2020</b>									<b>\$7,370.64</b>
*****									
<b>Respectfully Submitted,</b>									
<b>Laurel A. Morrill, Treasurer</b>									
<b>Jeanne Paul, Deputy Treasurer</b>									

## TOWN CLERK

The obvious subject for 2020 is COVID-19. It changed almost everything for so many. The Town Hall closed the doors to the public on March 23<sup>rd</sup> and reopened on June 8<sup>th</sup>. During that time everyone in the Town Hall had drop boxes out in the connector. I had to learn to do my job differently, by paying more attention to the phone and e-mails than to the counter. We had some good teamwork. Angie and Toni helped keep the envelopes coming to me and getting the finished work back out there for the customer to pick up. The work got done, it just got done differently. When we opened in June it was with a different entry and a waiting area large enough for social distancing. After a while it was time to open up the front doors again.

In 2020 there were four elections. In February, NH Celebrated the 100<sup>th</sup> Anniversary of being the First Presidential Primary in the Nation. The election was held at the Town Hall on February 11<sup>th</sup>. We were just starting to hear about the virus. By the time of the Town and School Election in March, the State was sending the Towns PPE (Personal Protective Equipment). What a difference a few weeks meant. In September we had the State Primary Election and of course the General Election in November at the Paul School. At the time of the General Election, we had 4311 voters and we processed 1134 absentee ballots. I have to say I am grateful for the laws that are in place in NH. Our voting machine is only a counter. It is not connected to the internet. The absentee ballot request forms have signatures and so do the affidavit envelopes in which the ballot is returned. I feel NH does it the right way, it feels very secure to me. I hope the Wakefield voters feel the same.

The Selectmen had the opportunity to present the Boston Post Cane to Richard Nelson on March 14<sup>th</sup> at the age of 97 years old. Mr. Nelson was very honored. I was very happy to see he was recognized.

The new Town Administrator, Dino Scala was appointed this year. I wish him success in this position and I'm sure he will do his best for our community.

Valerie Ward  
Town Clerk

## TOWN CLERK'S REPORT FOR THE YEAR ENDING DECEMBER 31, 2020

Auto and Boat Permits (635 boats registered 2020)	\$1,137,814.41
State Motor Vehicle Fees	\$ 478,023.42
Titles	\$ 2,880.00
Municipal Agent Fee	\$ 30,349.00
Vital Records	\$ 3,470.00
Dog Licenses	\$ 9,239.50
Animal Control Fines	\$ 2,767.00
Filing Fees	\$ 4.00
Fish & Game	\$ 7,118.50
Marriage Licenses	\$ 1,650.00
UCC Filing	\$ 3,888.46
Pole Licensing Fees	\$ 20.00
Mailing Fees	\$ 5,759.00
NSF Bank Fees	\$ 60.00
NSF Penalty Fees	\$ 150.00
Redeemed NSF Checks	\$ 719.50
Parking Ticket	\$ 0.00
Voter Checklist	\$ 101.50
<b>Total Payments to Treasurer</b>	<b>\$1,684,014.29</b>

## **TAX COLLECTOR'S REPORT**

The Low & Moderate Income Homeowners Property Tax Relief program is offered annually. Eligible resident homeowners, regardless of age, receive relief from a portion of the State Education Tax, which is included in our property tax rate. The filing period is May 1<sup>st</sup> – June 30<sup>th</sup>. The forms will be available at the town hall by the end of April provided the State funds the program. The Legislature will vote on this program in April. For more details, please contact my office.

The office accepts partial payments for taxes. Many people find it easier to make smaller payments more often rather than trying to save for a larger amount twice per year. If anyone is interested in taking advantage of this option, please feel free to contact my office to make arrangements.

As always, anyone having tax questions is encouraged to call the office. The telephone number is (603) 522-6205, extension 305.

The office hours are:                      Monday- Friday  
8:30AM – 4:00PM

**Visit [wakefield.nhtaxkiosk.com](http://wakefield.nhtaxkiosk.com) to view and pay your tax bill online.**

Respectfully submitted,

Angie Nichols  
Tax Collector





## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

##### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

#### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional)



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$863,763.92		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$1,100.00		
Yield Taxes	3185		\$287.12		\$250.74
Excavation Tax	3187				
Other Taxes	3189		\$3,549.99	\$2,483.94	\$1,379.62
Property Tax Credit Balance		(\$17,067.82)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$13,715,420.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$18,300.00	\$5,000.00	
Yield Taxes	3185	\$3,820.14	\$5,354.29	
Excavation Tax	3187	\$160.00		
Other Taxes	3189	\$34,935.11	\$40,308.37	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110	\$28,756.60			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$6,237.56	\$39,338.42	\$308.58	\$251.40
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$13,790,561.59	\$958,702.11	\$2,792.52	\$1,881.76



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
	2019	2018	2017	
Property Taxes	\$13,033,363.55	\$724,143.74		
Resident Taxes				
Land Use Change Taxes	\$16,300.00	\$6,100.00		
Yield Taxes	\$3,820.14	\$5,641.41		
Interest (Include Lien Conversion)	\$5,922.56	\$34,010.92	\$308.58	\$251.40
Penalties	\$315.00	\$5,327.50		
Excavation Tax	\$160.00			
Other Taxes	\$29,414.55	\$39,765.90	\$2,078.84	\$955.55
Conversion to Lien (Principal Only)		\$140,178.59		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
	2019	2018	2017	
Property Taxes	\$5,011.00	\$155.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$203.22		
Current Levy Deeded	\$3,730.00			



**New Hampshire**  
*Department of  
Revenue Administration*

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$711,783.79			
Resident Taxes				
Land Use Change Taxes	\$2,000.00			
Yield Taxes				\$250.74
Excavation Tax				
Other Taxes	\$5,520.56	\$3,175.83	\$405.10	\$424.07
Property Tax Credit Balance	(\$26,779.56)			
Other Tax or Charges Credit Balance				
Total Credits		\$13,790,561.59	\$958,702.11	\$2,792.52
				\$1,881.76

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$696,780.53
Total Unredeemed Liens (Account #1110 - All Years)	\$216,881.74



Lien Summary						
Summary of Debits						
	Last Year's Levy	Prior Levies (Please Specify Years)				
	Year:	2019	Year:	2018	Year:	2017
Unredeemed Liens Balance - Beginning of Year			\$194,063.70		\$110,456.99	
Liens Executed During Fiscal Year		\$154,321.46				
Interest & Costs Collected (After Lien Execution)		\$704.24	\$16,480.65		\$30,053.36	
Total Debits		\$0.00	\$155,025.70	\$210,544.35	\$140,510.35	

Summary of Credits						
	Last Year's Levy	Prior Levies				
		2019	2018	2017		
Redemptions		\$20,124.08	\$101,969.77	\$96,635.18		
Interest & Costs Collected (After Lien Execution) #3190		\$704.24	\$16,480.65	\$30,053.36		
Abatements of Unredeemed Liens						
Liens Deeded to Municipality		\$8,210.11	\$7,013.51	\$8,007.76		
Unredeemed Liens Balance - End of Year #1110		\$125,987.27	\$85,080.42	\$5,814.05		
Total Credits		\$0.00	\$155,025.70	\$210,544.35	\$140,510.35	

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$696,780.53
Total Unredeemed Liens (Account #1110 -All Years)	\$216,881.74



WAKEFIELD (459)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Angie

Preparer's Last Name

Nichols

Date

1/6/2021

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Angie Nichols  
Preparer's Signature and Title

# TOWN OF WAKEFIELD VENDOR HISTORY FOR 2020

<u>Vendor Name</u>	<u>Payments</u>	<u>Vendor Name</u>	<u>Payments</u>
2 Way Communications Srvcs	\$53,744.42	Alton Motorsports Company	\$12,736.93
A/D Instrument Repair Inc	\$629.00	Amero, David	\$3.30
AJ Cameron Sod Farms Inc	\$554.89	Andujor, Erica	\$25.00
AAA Police Supply	\$1,098.00	Angelo Sassi & Son Plumbing	\$4,861.70
Absolute Exhibits Inc	\$377.50	Apex Construction Inc	\$39,900.00
Access A/V LLC	\$32,256.00	Applied Concepts Inc	\$142.27
AccuFund Inc	\$930.00	Applied Industrial Technologies	\$2,735.16
Acton Wakefield Watersheds	\$15,000.00	ArmyBarracks	\$89.15
Adams, Leroy	\$10.71	ASCAP	\$365.26
Admiral Fire & Safety Inc	\$237.44	ATG Seabrook	\$3,722.95
After Dark Cleaning Services	\$2,745.00	Atlantic Recycling Equipment	\$4,675.78
Air Cleaning Specialists of NE	\$2,416.00	Atlas PyroVision Entertainment	\$3,825.00
Airgas USA LLC	\$10,209.42	AutoZone	\$485.95
AJ Foss	\$900.00	Avitar Associates	\$16,177.00
Albert Dana Morse IV	\$19,625.25	BH Cameron Septic Service	\$232.50
Alie, Dawn	\$60.00	Backdraft OPCO LLC	\$1,420.00
All-Ways Accessible	\$2,466.48	Bailey, Joseph H	\$1,948.00
Allen, Debra	\$4.50	Baling Wire Direct	\$2,164.92
Almeida, Michael	\$100.00	Barbara Bush Children's Hosp	\$100.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Barbizon Light of NE	\$300.00	Brown Brothers LLC	\$1,025.00
Belleau Lake Prop Owners Asso	\$10,000.00	Brown, Krista	\$1,597.00
Belmont Firearms & Range	\$58.50	Brox Industries, Inc	\$9,620.38
Bens Uniforms	\$17,175.82	Bruno, James	\$0.70
Bentz, Bart	\$36.33	Bryant, Clifford	\$41.80
Bergeron Protective Clothing	\$15,521.42	BSN Sports	\$1,090.43
Berry Surveying	\$302.13	Bukowski, Michael	\$65.00
Berube's Truck Accessories	\$130.00	Burkett, Joseph	\$36.33
Beveridge, Brad	\$126.98	Burns, Kimberly	\$25.00
BHA St. Regis Apartments	\$386.00	Business Radio Licensing	\$120.00
Bickford, Cynthia	\$177.00	CAI Technologies	\$8,760.00
Blacksmith Printing	\$1,315.21	Calico Graphics	\$701.75
BLIMP	\$7,500.00	Canney, Alfred	\$147.00
Blue Book	\$80.95	Carey, Zachary	\$0.60
Blum Shapiro	\$540.00	Carroll County Assoc Chief Police	\$70.00
Bodah, Antoinette	\$630.91	Carroll County Recreation	\$275.00
Bookholz, Russell	\$15.07	Carroll County Registry of Deeds	\$1,015.50
Brannan, Haley	\$1.70	Carroll County Treasurer	\$1,377,912.00
Brenntag Lubricants Northeast	\$2,333.20	Carroll Materials LLC	\$771.36
Briggs, Claire	\$10.71	Carrot-Top Industries Inc	\$634.74
Brocktalk Education	\$1,200.00	CASA of NH	\$750.00



<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Casella Waste Systems	\$837.17	Collins Sport Center Inc	\$2,274.00
Central NH VNA & Hospice	\$9,000.00	Collins, Kelley	\$177.33
Certified Computer Solutions	\$57,842.84	Colonial Ford Inc	\$67,686.90
Champion, James	\$90.00	Colonial Garage Door Company	\$320.00
Chappell Tractor	\$32,710.50	Comstar	\$11,237.56
Cherry, Trevor	\$133.55	Conway Office Solutions	\$8,383.15
Children Unlimited Inc	\$1,500.00	Core & Main LP	\$3,125.80
Christopher & Deborah McKenney	\$491.00	Corelogic Centralized Refunds	\$7,139.50
Cintas	\$962.16	Corelogic Services	\$3,660.50
City of Rochester	\$2,590.14	Cornerstone VNA	\$4,000.00
CivicPlus Inc	\$3,900.00	Correia, Edward	\$133.55
Clarks Grain Store Inc	\$932.25	Cotton, Charles	\$133.55
Clearview Community TV Svcs	\$17,000.00	Cowburn Heating AC	\$695.00
Clifford, Debora	\$408.00	CPRC Group	\$2,641.65
Clough, Fred	\$118.73	Crawford, Wanda	\$3.25
Clough, Rebecca	\$103.95	Crawfords Logging & Firewood	\$1,440.00
CMJ Enterprises LLC	\$58,800.00	Crocco, Gerard	\$5.00
CMP Home & Property Maint	\$32,000.00	Cross Roads House	\$1,000.00
CN Brown	\$244.90	Crowell, Gregory	\$30.00
Cohen Closing & Title LLC	\$442.00	Crowell's Painting & Drywall	\$2,500.00
Cohen Steel Supply	\$1,545.60	Crowells Towing and Repair	\$14,677.11
Colleen & Nicholas White	\$1,690.00	Crystal Rock LLC	\$2,154.71

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Custom Truck Capital	\$2,603.00	Dube, Thomas A	\$6.48
Cyr, Clayton	\$7.49	Duffy, Tammy	\$5.00
Dame Electric LLC	\$675.00	Durgan Family Trust	\$20.52
Dana Martin	\$429.00	East Coast Emergency Outfitter	\$3,948.00
Danielle Miller & Joshua Philbrook	\$1,400.00	Eastern Analytical Inc	\$1,573.00
Davis, Nancy J	\$88.00	Eastern Wear Parts	\$2,709.30
Day, Russell G	\$332.00	Edwards Excavation & Tree	\$5,206.50
Dedham Sportsmen Center	\$1,397.00	Edwards, Zachary	\$2.00
Deidre Ventura Salon & Spa	\$250.00	Eldridge Transportation Serv	\$1,504.30
Demeule, Maida	\$4.50	Eliminator Systems Inc	\$309.00
Denley, William	\$162.00	Emergency Medical Products	\$10,483.49
Diamond Ledge Electronics	\$3,619.00	Emergency Services Marketing	\$810.00
Diana Spaulding	\$175.00	Emergent Respiratory	\$249.30
Diesel's Fuel Injection Service	\$796.25	Emonds, Katherine	\$127.00
Dino Scala	\$201.45	EMSAR New England	\$1,530.72
Diprizios Garage Inc	\$1,238.41	Energized Line Construction	\$2,500.00
Donahue Tucker & Ciandella	\$834.25	Erik & Kathleen Timmons	\$3,966.00
Donna Kerwin Lane	\$20,674.00	Evan & Elizabeth McDougal Rev	\$467.00
Donovan Equipment Co	\$2,598.85	Everett J Prescott Inc	\$975.33
Doors Done Right	\$1,367.50	EverSource Energy	\$88,635.28
Doyle, Mabel	\$351.00	Fail Safe Testing LLC	\$4,565.50

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Family Future Security	\$1,080.00	Full Circle Garden	\$150.39
Farmington 500	\$175.00	FunFlicks Outdoor Movies	\$3,331.65
Fastenal Company	\$1,903.93	Gafney Library Inc	\$163,080.00
Fenton, Michael	\$155.72	Gagne, Renee	\$65.00
Fifield, Kenneth	\$933.61	Galls LLC	\$133.21
Fire Tech & Safety of NE	\$284.78	Garland, Seth	\$661.68
Firematic Supply Co	\$2,665.75	Garvin Mercantile LLC	\$3,352.00
First Bankcard	\$59,655.55	Gary R Briand	\$250.00
Firstlight	\$1,253.60	Gaver, Bill	\$27.93
Fisette, Russ	\$161.83	GC/AAA Fence Company	\$1,150.00
Fisher, Ashley	\$60.00	George E Sansoucy PE LLC	\$10,224.29
Fisher, Harold J	\$2.95	GKS Service Company Inc	\$237.50
FleetPride	\$918.90	Golden-Meroski, Gina	\$120.00
Fogg, Arlene	\$503.75	Gore, Joseph	\$388.17
Forest Truck &Auto	\$695.00	Gourlay, Robert	\$400.00
Fox Survey Company	\$647.80	Govt Portal Inc	\$45.63
Frederick A Meyer III & Sons	\$635.00	Grafix	\$1,026.39
Freedom Printers LLC	\$320.25	Granite State Gate Systems	\$7,203.43
Freightliner of NH	\$829.49	Granite State Glass	\$242.50
Frenette's Auto & Truck Ctr	\$1,050.00	Granite State Minerals	\$56,501.22
Fujihara-Martel, Lisa	\$127.00	Gray, Terry	\$25.00

<b>Vendor Name</b>	<b>Payments</b>	<b>Vendor Name</b>	<b>Payments</b>
Great East Lake Imp Assoc	\$4,375.00	Howe Two Lawncare	\$2,095.53
Greater Wakefield Resource Ctr	\$29,000.00	Hoyt Fallon Irrevocable Trust	\$1,607.86
Green Street Embroidery	\$45.00	Huestis, Dalton O	\$20.00
Grenier, Mark	\$72.00	Hunter, Bruce	\$4,017.00
Grimard Auto Sales & Service	\$22,000.00	Hydro-GeoChemical Solutions	\$6,863.13
Gunstock Mountain Resort	\$200.00	IDS-Identification Source	\$449.99
H.O.P. Sales and Service	\$292.60	Impact Fire Services LLC	\$163.70
Hales Professional Turf Service	\$23,390.01	Industrial Protection Services	\$14,272.67
Hall, Alyssa	\$201.30	Integrity Earthworks LLC	\$148,644.87
Harriman Associates	\$1,400.00	Intern'l Inst of Municipal Clerks	\$170.00
Hartford, Shelby	\$65.00	Interware Development	\$678.00
Harts Auto Supply	\$915.63	Invoice Cloud	\$135.00
HD Supply Construction & Ind	\$227.59	Iving Energy	\$32,210.49
Health Trust	\$792,806.05	Iving Oil Marketing	\$15,410.04
Hendrickson, Angela	\$915.00	Inwin Automotive Group	\$7,013.48
Hilltop Chevrolet	\$38,055.50	Jason Tardy	\$450.00
Hooper, Linda	\$25.00	Jendrock, Brandon	\$132.30
Hope, Emily	\$464.43	Jill Panteledes	\$75.00
Horizons Engineering Inc	\$9,982.65	John & Jacqueline Napekoski	\$1,356.00
Howard Prior	\$249.93	John & Kathleen Hraha	\$85.60
Howard Systems	\$1,154.00	John A Marten	\$1,347.90

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Johnson Controls Fire Protect	\$2,418.47	Laferriere, Richard	\$10.71
Johnson Paint & Wallpaper	\$276.03	LaJoie, Darryl	\$0.80
Jordan Equipment Co	\$2,888.89	Lake Forest RV Resort	\$150.00
Jordan Lumber Co	\$2,431.00	Lakes Region Fire Apparatus	\$12,817.69
Joshua L Clements	\$3,000.00	Lakes Region Humane Society	\$678.00
Joy's HVAC Services LLC	\$537.00	Lakes Region Septic Service	\$14,044.40
JP Pest Services	\$576.00	Land Technical Service Corp	\$397.43
Kamco Lock Solutions	\$88.15	Landry, David	\$98.08
Karl & Karen Kulickowski	\$405.00	Lanoix, Joanne	\$4.50
KASLO LLC	\$135.00	LaRochelle, Eric	\$28.90
Kaz's Fine Lines	\$1,990.00	Laughy Sr., Michael	\$67.96
Kenneth & Kimberly Comstock	\$12.00	Laughy, Michael	\$14.45
Kenney Communications	\$6,195.00	Lavertue Builders	\$390.00
King Pine	\$6,192.00	Lavoie, Erika	\$2.50
Kingsbury, Cynthia	\$0.50	LEAF Capital Funding LLC	\$2,034.88
Knight Security Alarm Co	\$504.00	Lee, Diane	\$3.34
Knights, Walter	\$22.17	Lee's Small Engines	\$220.00
Krzewinski, Kathleen	\$950.00	Lessard Automotive	\$3,460.03
L&E Electric Inc	\$4,818.25	LHS Associates Inc	\$5,908.85
L&P Electric LLC	\$996.82	Libby, Charles	\$69.00
Labrie, Cheryl	\$10.71	Lilac Printing & Graphic Design	\$339.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Lineham, Stephen	\$149.80	Martel Overhead Doors Inc	\$565.80
Local Pride Heating Oil	\$279.90	Martell, Irene T	\$500.00
Longmeadow Construction	\$400.00	Martino, Matthew	\$236.92
Longmeadow Farm	\$7,675.75	Mattson, Renee	\$50.00
Lovell Lake Association	\$3,875.00	McCarthy, Wallace	\$90.00
Lovell Lake Food Center	\$1,831.39	McConkey, Mark	\$5,975.00
Lowes	\$2,451.17	McDevitt Trucks, Inc	\$1,712.70
Lucas, Mark R	\$1,568.47	McKenzie Welding	\$700.00
Lyle, Amanda	\$85.00	McKone, Steve	\$1,207.00
Lyle, Thomas	\$92.87	Meagher Family Rev Trust	\$17.00
MacDonald, Michelle	\$162.45	Med-Vet International	\$212.00
Mae H. Williams	\$1,500.00	Melanson, Mary	\$7.50
Mailings Unlimited	\$6,775.91	Mercer, Dennis	\$10.71
Maine Oxy	\$823.80	Meroslei, Gina	\$30.00
Major, Lohan	\$96.12	Mettler Toledo	\$9,568.40
Mallory Safety & Supply LLC	\$304.60	Meuse, Maureen	\$4.50
Marcoux, Amber	\$239.93	Mid-American Research Chem	\$224.19
Marinel, Bruce A	\$125.00	Middleton Building Supply	\$1,260.46
Mark & Sherrie Mercer	\$213.00	Miller, Gabrielle	\$35,245.87
Mark W Farris	\$295.00	Minutesman Press	\$2,380.49
Marston Jr., Norman	\$49.00	Mitchell Jr., William	\$11.10

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Mitchell, Brock	\$747.15	New England Ladder Testing	\$650.00
Mitchell, Courtney	\$450.00	New England State Police Info	\$100.00
Mix, Thomas	\$81.36	New England Truck Tire	\$653.75
MKG Enterprises	\$3,175.76	NEWWTA	\$295.00
Monarch Mountain Minerals	\$26,678.45	NH Assoc of Chiefs of Police	\$175.00
Morin Steele Inc	\$52.00	NH Assoc of Assessing Officials	\$45.00
Morrill, Jennica	\$60.00	NH Building Officials Support	\$50.00
Morse, Andrew D	\$4,000.00	NH City & Town Clerks Assoc	\$20.00
Morse, Julia	\$18.40	NH Correctional Industries	\$1,421.64
Motorola Solutions, Inc	\$5,929.63	NH Electric Co-op	\$598.88
Murray, Chuck	\$10.71	NH Fish & Game	\$6,853.00
MyRecDept.Com	\$3,195.00	NH Gov Finance Officers Assn	\$35.00
Nancy L Dee	\$1,835.00	NH Health Officers Assoc	\$45.00
Nason, David	\$132.90	NH Preservation Alliance	\$60.00
NASRO	\$40.00	NH Public Works Assoc	\$100.00
National Fire Protection Assoc	\$697.95	NH Public Works Mutual Aid	\$25.00
NCSI	\$22.50	NH Tax Collectors Assoc	\$140.00
NEACTC	\$35.00	NHBOA	\$785.00
Nestor, Linda	\$1.50	NHJPOA	\$25.00
NE Assoc of Chiefs of Police	\$160.00	NHLWAA	\$15.00
New England Coffee	\$1,201.94	NHMA	\$6,108.00

<u>Vendor Name</u>	<u>Payments</u>	<u>Vendor Name</u>	<u>Payments</u>
NHMMMA	\$100.00	Ossipee Aggregates	\$20,278.26
NHRS	\$645,230.98	Ossipee Concerned Citizens	\$17,033.75
Nichols, Angie	\$162.45	Ossipee Mountain Electronics	\$4,611.45
Nichols, Leigh	\$10.71	Ossipee Valley Mutual Aid	\$6,000.00
Nicholson, Wendie	\$85.00	Ouellette, David	\$506.87
Norford, Samuel M	\$112.87	Ouellette, James	\$130.00
North Coast Services LLC	\$12,279.41	Page, Alycia	\$25.00
North Country Tractor, Inc	\$442.50	Palmer, Kaitlyn	\$25.00
North Shore Drive Realty Trust	\$1,036.00	Pam Wiggins	\$34.00
Northeast Arbor Tec	\$10,550.00	Pamela & Alan Sigel	\$907.00
Northeast Mailing Systems LLC	\$230.60	Parsons, Scott	\$94.82
Northeast Resource Recovery	\$10,743.94	Partsmaster	\$225.03
Northeast Tire Service Inc	\$4,316.18	Passariello, Bridget	\$27.57
Northern Human Services	\$4,300.00	Patrick Stevens	\$4,950.00
Norton, John	\$205.72	Paul E Taylor Company LLC	\$95.38
Norway Plains Associates Inc	\$833.17	Paul, Jeanne	\$3.55
O'Brien, Mark	\$10.71	Penguin Management Inc	\$948.00
O'Toole, Michael	\$18.00	Pepin Precast	\$116.05
Okoniewski, Michael	\$278.29	Pesce, Nicholas	\$0.05
Olson Realty Trust	\$381.00	Pete's Tire Barn Inc	\$3,613.14
Onsite Drug & alcohol Services	\$411.92	Peters, Joshua	\$3.50



<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Petsche, Steve	\$10.71	Reds Shoe Barn	\$270.00
Pierce, Walter	\$775.00	Revision Energy Inc	\$150.78
Pike Industries Inc	\$1,172.34	Richard Atwater	\$45.74
Pine River Pond Assoc	\$2,500.00	Riedinger, Evan	\$15.68
Pioneer Athletics	\$162.95	Riley, Joseph	\$7.14
Pioneer Manufacturing Company	\$162.95	Robinson, Wayne	\$461.55
Pioneer Mechanical Inc	\$750.00	Rochester Babe Ruth	\$590.00
Pitney Bowes	\$948.90	Rochester Ford	\$1,638.61
Place, Matthew	\$80.00	Rochester Truck Repair	\$2,055.80
Pontem Software	\$1,375.00	Rowell, Jared	\$23.96
Pouliotte, David	\$4.50	Ryan, Karen	\$7.00
Power Up Generator Service	\$815.00	Ryan, Wilbert	\$629.41
Powerplan	\$3,790.85	Sager & Smith PLLC	\$21,450.36
Powers Generator Service LLC	\$2,728.50	Salmon Press LLC	\$5,917.20
Pride of Wakefield Volunteers	\$125.00	Sammarco, Gary	\$134.35
Primex	\$110,509.00	Sanbornville Auto	\$17,478.82
Province Lake Assoc	\$3,375.00	Sanbornville Water Dept	\$3,216.44
Purchase Power	\$80.94	Schnurbush, Barbara	\$552.05
Quill Corporation	\$1,550.62	Schweizer, Adele	\$100.00
RB Wood & Assoc	\$45,000.00	Scirocco, Linda Fan	\$15.56
R&D Paving	\$406,031.75	Scott & Jennifer Gilman	\$1,523.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Scott, Andrew	\$160.00	Steven & Paula Doyle	\$2,455.00
Seacoast Business Machines	\$956.00	Stevens, Michael	\$200.00
Seacoast Media Group	\$113.46	Stockton, Cindy	\$12.00
Seacoast Overhead Doors	\$160.00	Stone Hill Municipal Services	\$359.87
Seacoast RediCare	\$183.00	Strafford Regional Planning	\$6,320.43
Seacoast Security Inc	\$252.00	Stratham Tire	\$5,747.70
Sebastian Septic Service	\$2,200.00	Stuard, Becky	\$65.00
Sec & Associates	\$150.09	Sugarloaf Ambulance/Rescue	\$3,218.10
Share Corporation	\$370.21	Sunrise House LLC	\$622.00
Sinapius, Dorothy Rose	\$685.53	Superior Fire Protection Inc	\$200.00
SMB Welder & Small Engine	\$1,068.64	Susann Foster Brown Studio	\$150.00
Snall, Robert	\$1,401.00	Swift, Mary	\$4.82
Soucy, Michael	\$128.35	Szibik, Josephine	\$87.00
Southworth-Milton Inc	\$264.84	Ted Berry Company LLC	\$3,375.00
Spencer Bros LLC	\$400.00	Teleflex Funding LLC	\$677.50
Stanley Elevator Company	\$1,472.00	The Kindness Animal Hospital	\$227.20
Staples	\$10,970.76	The Kingswood Press	\$1,148.50
Staples Credit Plan	\$284.36	The New Deal General Store	\$61.66
Starting Point	\$3,291.00	Thomas E Huckins LLC	\$3,500.00
State of NH	\$312.00	Thomson Reuters West	\$2,282.55
State of NH Criminal Records	\$25.00	Thyme At The Farm	\$336.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Tim Christian Electric	\$3,193.50	Tyler, Dennis	\$4.50
Time Warner Cable	\$20,948.29	ULINE	\$649.56
Timothy LaPierre	\$1,058.00	Union Leader Corporation	\$155.20
TMDE Calibration Labs Inc	\$240.00	Union Used Auto Parts	\$25.00
Toby Balch Lake Realty LLC	\$2,574.00	United Ag & Turf NE	\$199.95
Town of Peterborough	\$150.00	United Health Group	\$6,423.37
Town of Wakefield Sewer	\$2,062.54	Universal Printing Solutions	\$72.17
Treasurer State of NH	\$50.00	Urban Tree Service	\$8,590.00
Treasurer State of NH Vital Rec	\$3,221.00	US Bank Equipment Finance	\$5,340.50
Treasurer State of NH Fuel	\$52,279.33	US Postal Service	\$130.00
Treasurer State of NH DOT	\$20.00	USA Fire Door LLC	\$1,714.75
Treasurer State of New Hampshire	\$3,212.50	USABlueBook	\$2,324.64
Treasurer State of NH DES Water	\$25.00	Vachon Clukay & Company	\$14,750.00
Treasurer State of NH DES Water	\$300.00	Vachon, Kayla	\$50.00
Treasurer State of NH DOC	\$621.95	Ventura, John	\$145.01
Treasurer State of NH DOL	\$700.00	Verizon Connect NWF	\$2,237.96
Tri-County Community Action	\$5,000.00	Verizon Wireless	\$5,227.34
Tritech Software Systems	\$7,331.75	Victoria Bunker Inc	\$8,500.00
Tut's Trophies & Awards	\$84.25	Vinagro, Victor M	\$458.17
Twombley, Connie	\$666.65	WB Mason Co	\$344.57
Twombley, Philip	\$46.00	Wakefield Acres	\$160.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Wakefield Childcare Early Lrng	\$150.72	Williams, Melissa	\$120.00
Wakefield Food Pantry	\$7,000.00	Williams, Teresa	\$28.90
Wakefield Library Assoc	\$10,410.00	Windy Ridge Corporation	\$2,174.00
Wakefield School District	\$8,987,755.00	Winn, Warren	\$28.90
Waldron, Chris	\$15.25	Winnepesaukee Drug Consortium	\$1,387.00
Ward, Robert	\$8.76	Witmer Public Safety Group	\$5,714.35
Ward, Valerie	\$967.93	Wood, H Stephen	\$153.39
Waste Management of NH	\$249,534.06	Yankee Folk	\$90.00
WatchGuard Video	\$645.55		
Water Industries	\$1,009.73		
Waugh, Peter	\$350.00		
Wayne Read	\$400.00		
Weeden, John	\$650.00		
Welch, Sean	\$22.17		
Welman, Jared	\$10.71		
West, Daniele	\$50.00		
White Horse Addiction Center	\$2,500.00		
White Jr., Richard A	\$1.66		
Wildlife Encounters LLC	\$325.00		
Williams Sr., Michael	\$145.00		
Williams, Jennifer	\$55.00		

# Tax Rate Breakdown

	2005	2006	2007	2008	2009	2010	2011	2012
<b>TOWN</b>	1.90	2.94	2.13	2.14	2.85	2.77	2.95	2.65
<b>SCHOOL</b>	3.97	4.35	4.21	4.51	4.59	5.33	5.57	5.94
<b>COUNTY</b>	0.66	0.77	0.79	0.94	0.98	1.09	0.97	1.04
<b>STATE ED.</b>	2.09	2.12	2.24	2.22	2.23	2.50	2.48	2.32
<b>TOTAL</b>	8.62	10.18	9.37	9.81	10.65	11.69	11.97	11.95
<b>NET TOWN TAX BASE</b>	971,353,147	990,826,907	1,007,396,827	995,864,046	1,000,269,465	873,625,060	904,093,066	905,305,589
<b>SALES ASSESS RATIO</b>	96.50%	96.40%	96.80%	99.20%	105.60%	100%	100%	109.30%
<b>TOWN</b>	2.91	3.21	3.25	3.39	2.98	3.08	3.18	3.29
<b>SCHOOL</b>	5.81	5.98	6.04	5.87	5.92	5.11	6.24	5.97
<b>COUNTY</b>	1.07	1.14	1.38	1.40	1.46	1.11	1.12	1.22
<b>STATE ED.</b>	2.49	2.41	2.39	2.28	2.29	1.96	1.93	1.90
<b>TOTAL</b>	12.28	12.74	13.06	12.94	12.65	11.26	12.47	12.38
<b>NET TOWN TAX BASE</b>	886,664,228	889,777,831	894,619,377	900,407,523	909,497,316	1,100,079,865	1,105,746,467	1,115,150,573
<b>SALES ASSESS RATIO</b>	103%	101.90%	97.50%	94.70%	89.40%	101.00%	93.50%	

## **BOARD OF SELECTMEN**

To say that 2020 was a challenging year is a massive understatement! No sooner did we close our March 2020 election, we found ourselves at the beginning of what would end up being several months of shut downs, mask wearing, outside dinning and a new appreciation of where 6 feet starts and ends.

With Ken Fifield as our newly elected Selectman, we pushed forward with a unanimous opinion of keeping the Town Hall open for the people's business along with all of our town services and safety departments fully functional. We saw many of our summer residents begin the opening of their homes about three months early and spring cleaning started at a level we had never seen before. This placed a tremendous strain on our transfer station and waste water system. To their credit, as they always do, our employees rose to this challenge, and we are proud to say we never closed or changed our hours even when there were close to 2000 people per week using the transfer station!

Our Police and Fire departments were also put to the test. As the virus started to spread into and around our state, more and more precautions were needed in order to keep the citizens and staff safe as the months went on. And while doing this, Officer Loghan Major from the PD received the Meritorious Conduct award along with Officer of the Year! The Fire department, not to be outdone, had Joe Burkett FF/AEMT and Sam Norford FF/AEMT both nominated for EMS and Fire Fighter of the year! Meanwhile our Parks and Rec department found innovative ways to keep kids and adults active and involved as much as possible, while still adhering to state safety laws and procedures. We look forward to spring when we see the kids playing sports once again on our fields.

Here at the Town Hall, we had to temporarily close the doors but still offered to do business with our citizens through a drop box system, emails and mail. Not knowing what effect the closed economy would have on our tax revenues, we closely watched as the tax bills came in at rapid pace, and in fact, we witnessed car registrations, licensing and building permits hit levels we have not

seen in years. We as the Board of Selectmen still wanted to be cautious with the new budget, so we asked for all departments to come in with budgets flat or reduced from the previous year. This was done without complaint, and with the help of employees and department heads and budget committee, we were able to lower the tax rate! Something we in Wakefield can be proud of. All of this was done with our meetings consisting of one or two members physically in the room and the rest of the committees and boards participating through "Zoom". This was a learning curve we all had to adapt to in a hurry, and with the help of Jim Miller from Clearview, Wakefield now has video and audio support in our meetings that will rival most towns.

As the summer ended, we found ourselves still with the virus, but now with two major elections in front of us. Planning for safe and efficient voting began and while the September Primary went off easily with only 25% turnout, we knew the Presidential election would be much larger in scale, so we moved it to the Paul School. With the help of several volunteers (ballot clerks), Supervisors of the Checklist, the School Superintendent, our School Facility Manager, the DPW crew and our Town Clerk, we managed to come close to a 75% voter turnout, and yes you guessed it.....another record!

As we start the new year, we can look back at 2020 and see so many things that we could not do--vacations, gatherings, concerts, sporting events and the list goes on and on....however, if you look to see what we did do, under very trying and difficult circumstances, you see what is most important in locally controlled government, a great community of citizens, elected officials, employees and volunteers all of which make up the greatest area in the state. The Town of Wakefield New Hampshire.

Thank you to all Town employees, elected members of committees and to all of citizens of Wakefield.

Respectfully Submitted,

Mark Duffy, Chair

Charlie Edwards

Kenneth Fifield

## BOARD OF ASSESSORS

The Board reviewed 16 Abatement Applications for the 2019 tax year. If you do not follow the real estate market, we are seeing a drastic change in the market here in Wakefield. A town wide update of values was conducted in 2018 leaving Wakefield with a sales ratio of 101%. In 2019 the ratio dropped to 93.5%, and we expect this to drop even lower for 2020.

As of January 1, 2020, the Board has processed a total of 12 Intent to Cut Forms, which is lower than prior years.

We recognize this is an unprecedented time dealing with a national pandemic. We hope when you are reviewing this report you are all safe and healthy. The office has tried to be available with no interruptions during these challenging and difficult times. If you have searched for an application or documentation which is not available on our website, please reach out to the office, and we will try to accommodate you.

R.B. Wood and Associates (the contracted assessing firm) did conduct the scheduled field work for the 2020 tax year. Most of the new construction was complete before the pandemic hit. Unfortunately, the company and the office has changed the procedures during the pandemic and are choosing not to view the interior of homes during the 20% measure and listing process. In order to keep everyone safe, the firm will speak to the homeowner at the door but will not enter or view the interior of the home at this time. We are unsure at the time of writing this report what 2021 will bring, so stay tuned for future procedures and please know we are hoping to get back to a new normal.

\*\*\*Reminder \*\*\* the Board now meets on the last Thursday of each month. if you would like to meet with the Board, please contact the Assessing Office directly. At this time our meetings are also available via Zoom. The Assessing Office can be reached at [assessingdept@wakefieldnh.com](mailto:assessingdept@wakefieldnh.com) or (603)522-6205 X300.

Respectfully submitted,  
Rosemary Stewart, Chairperson  
Relf Fogg  
Kenneth S Paul  
Cynthia Bickford, Assessing Technician



## **INDEPENDENT AUDITOR'S REPORT**

The accounts of the Town of Wakefield for the year 2020 will be audited in March 2021. The Auditor's Report is expected to be completed in Summer 2021 and will be available for public inspection at the Selectmen's office, once received.

EXHIBIT C  
**TOWN OF WAKEFIELD, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
December 31, 2019

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,065,910	\$ 668,869	\$ 2,734,779
Investments	1,306,694	373,219	1,679,913
Taxes receivable, net	614,938		614,938
Accounts receivable, net	70,350	63,443	133,793
Due from other funds	27,413	46,577	73,990
Prepaid expenses	33,168		33,168
Tax dedeed property	70,930		70,930
Total Assets	<u>4,189,403</u>	<u>1,152,108</u>	<u>5,341,511</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 4,189,403</u>	<u>\$ 1,152,108</u>	<u>\$ 5,341,511</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 235,272	\$ 1,700	\$ 236,972
Accrued expenses	100,393		100,393
Due to other funds	46,577	27,413	73,990
Payable from restricted assets	1,913		1,913
Total Liabilities	<u>384,155</u>	<u>29,113</u>	<u>413,268</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Property taxes collected in advance	17,940		17,940
Uncollected land use change taxes	1,100		1,100
Uncollected property taxes	523,790		523,790
Total Deferred Inflows of Resources	<u>542,830</u>	<u>-</u>	<u>542,830</u>
<b>FUND BALANCES</b>			
Nonspendable	104,098	149,169	253,267
Restricted		342,998	342,998
Committed	1,325,784	630,828	1,956,612
Assigned	154,900		154,900
Unassigned	1,677,636		1,677,636
Total Fund Balances	<u>3,262,418</u>	<u>1,122,995</u>	<u>4,385,413</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 4,189,403</u>	<u>\$ 1,152,108</u>	<u>\$ 5,341,511</u>

*See accompanying notes to the basic financial statements*

## **CEMETERY TRUSTEES REPORT**

If anyone is thinking about purchasing a burial plot in Stonehedge Cemetery, the cost for each 4' x 10' plot is \$600.00. Please contact one of the Trustees to obtain a Right to Inter application.

I would like to thank Cory Pike, our cemetery maintenance person, for the excellent work in keeping the cemeteries in Wakefield in very good condition this year.

A big thank you to John Myer and the Wakefield Beautification Projects, as well as to the VFW group for placing new American flags on all the graves of veterans in our Lovell Lake Cemetery and the numerous outlying cemeteries in May, prior to Memorial Day.

The Cemetery Trustees approved the removal of three large pine trees in Lovell Lake Cemetery in May.

Several private burial grounds are available for adopting. Please contact one of the Trustees for more information.

Our goals for 2021 are:

Complete burial grounds inventory.

Repair more monuments in Lovell Lake Cemetery and other burial grounds.

Respectfully submitted,  
Philip Twombly, Chairman/Sec  
David Tibbetts  
Jackie Keating

## BUILDING INSPECTION, SHORELAND & CODE ENFORCEMENT OFFICE

PERMITS ISSUED:	<u>2019</u>	<u>2020</u>
NEW HOMES	25	29
DEMO/REBUILT	20	6
ADDITIONS/DECKS	40	29
COMMERCIAL	4	10
DEMOLITION	10	28
SIGNS	3	2
RENOVATIONS	36	7
RENEWALS	13	4
ELECTRICAL	149	152
PLUMBING	53	57
MECHANICAL	170	170
SHORELAND	55	40
ADU	2	5
MISC.	43	23
POOLS	1	1
SEPTIC APPROVALS	74	78
CERT. OF OCCUPANCY	<u>40</u>	<u>35</u>
 TOTAL	 <u>738</u>	 <u>676</u>

TOTAL FEES COLLECTED in 2019      \$124,399.60

TOTAL FEES COLLECTED in 2020      \$119,837.05

In 2020, the Building/Code/Shoreland Department conducted 790 compliance inspections and investigated 23 Citizen Complaints.

Victor completed 78 hours in training: 48 hours for Building Inspector training, 28 hours for Health Office training, and 10 hours for Land Use training.

We would like to welcome Larissa Mulkern as our new Administrative Assistant to the Building/Code & Land Use

Departments. Larissa comes to us from the Wakefield School District, SAU-101 office where she was the administrative assistant to the Superintendent and School Board recording secretary

**Permits are required per Wakefield Zoning Ordinance 2019 Article 36.**

Appointments are required for submission of building, demolition, shoreland, or land use (subdivision, conditional use, variance, etc.) applications, and in-office or on-site consultations. The office is located in the lower level of the town hall with easiest accessibility from the parking lot behind the building. Electrical, plumbing, and mechanical permits are available on a walk-in basis during regular office hours: Monday thru Friday 7:30 a.m. to 3:30 p.m.

Building permits and other applications are available at our office, the Drop Box in the Library Connector lobby, or downloadable from the Town's website at: [www.wakefieldnh.com](http://www.wakefieldnh.com), through the **Forms & Documents** link under **Citizen Action Center** on the home page.

If you have questions or concerns with any building or code enforcement issues, stop by the office or email: Victor Vinagro, at [shorelandofficer@wakefieldnh.com](mailto:shorelandofficer@wakefieldnh.com), or [landusecodedept@wakefieldnh.com](mailto:landusecodedept@wakefieldnh.com).

Lastly, we would like to thank you for your continued patience and support during this challenging past year.

Respectfully submitted,

Victor Vinagro  
Shoreland Officer/Code Enforcement/  
Health Officer/Land Use Department Head

Larissa Mulkern  
Administrative Assistant  
Code, Building & Land Use Department

## FIRE/RESCUE DEPARTMENT

The Wakefield Fire/Rescue Department operates with 7 full time Firefighter/EMT's and 27 call members that work in conjunction to cover calls.

In 2020 the department saw a continued increase in calls. The department also had the challenge of dealing with COVID-19. We have had a couple of positive contacts within the department, which led us to shift schedules and backfill shifts and at no time had a loss of coverage for emergency services for the townspeople of Wakefield.

The Wakefield Fire and Ambulance responded to a total of 1270 calls in 2020, a 9% increase over 2019. EMS calls in 2020 were 742; Fire calls in 2020 were 528.

Medical Calls	522	Water/Ice Rescues	7
Motor Vehicle Accidents	139	Fire, Misc.	32
Public Assist	49	Alarm Activations	65
Building Fires	28	Chimney/Furnace Fires	3
Car Fires	9	Brush Fires	30
Illegal Fires	14	Mutual Aid	102
Service calls	49	Spills, Leaks, Hazards	22
Good Intent	2	Lost Person	3
Power Lines	28	Misc. calls	10
Carbon Monoxide	14	Smoke Investigation	18
Severe Weather	124		

Areas of town: Total Calls Fire/EMS:

Sanbornville (Zone 1)	559	East Wakefield (Zone 2)	448
Union (Zone 3)	55	Brookfield (Zone 4)	106
Mutual Aid	102		

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. In 2020 Wakefield responded to 102 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I would like to thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief  
Ken Paul Jr, Captain, FF/EMR  
Brad Beveridge, Captain FF/AEMT  
Michael Moore, Lieut. FF/EMR  
Joseph Burkett, FF/AEMT  
Jared Pearce, FF/AEM  
Dalton Huestis, FF/AEMT  
Jared Rowell, FF/AEMT  
Courtney Trepanier, FF  
Steven Libby, FF  
Aron Lavoie, FF  
Duane Marsh, FF/EMT  
Eric Boggs, FF  
Dave Cotreau, FF  
Steve Petsche, FF  
Anastasia St Pierre, FF/EMT  
Andrew Martino, FF/EMT

Janet Williamson, Paramedic  
Derek Chouinard, FF/Paramedic  
Andrew Perkins, FF /AEMT  
Stephen McMullen FF/AEM  
Sam Norford, FF/AEMT  
Mike Okoniewski, FF/AEMT  
Dawson Libby, FF/EMT  
Frank Pevear, FF/EMT  
Dave Silcocks, FF  
Mike Walsh, FF  
Josh Tapley, FF/AEMT  
Jarod Wheeler, FF/Paramedic  
Melissa Gutierrez, EMT  
Dawson Cotreau, FF  
Dan Moore, FF/EMT  
Hope Moore, EMT  
Caitlin Chouinard, FF

It is also with deep regret that we would like to pass along that we lost a longtime member of our department. Steven Libby passed away this year with 42 years of service to the Town. Steve responded to calls up to the week before his passing. Steve has left a large void to fill within the Department. We thank our friend and brother for his service to our community.

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department that assist in raising money throughout the year. All funds that are raised go toward the purchase of new equipment. I would also like to thank FF Mike Okoniewski for his continued efforts reaching out for donations for the department, including 2 inflatable rescue boats, boat motor, power saw, tools and much more. These are items that help offset our budget.

The replacement plans for our ambulances are set up on a 5-year rotation schedule. This allows the department to purchase one new ambulance every five years. This is due to the number of miles they accumulate over that time period. The Fire apparatus we have on a 20-25-year rotating replacement plan. With our rescue approaching 20 years of service, this will be our next replacement.

The officers and members of the Wakefield Fire Rescue Department want to thank all the Town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all!

Check your smoke and CO detectors. Help us to help you in an emergency--make sure your house numbers are visible from the street. Please contact us with any questions or concerns. Stay safe and have a healthy 2021!

Respectfully submitted

Todd C. Nason, Chief

Wakefield Fire Rescue Department



## **GAFNEY LIBRARY**

At the close of business on Saturday March 14, Gafney staff held a meeting and made the decision - based on the Gafney Pandemic Policy and the unknowns of COVID-19 - to close the bricks and mortar library and begin to invent a virtual presence for our library members. Basically, we began to develop a new business: job descriptions changed, technology had to be developed and training sessions scheduled, marketing techniques had to be discovered and implemented to reach members, budget lines had to be rearranged to reflect different expenses, and online reading platforms had to be investigated and taught.

Not one staff member batted an eyelash, and the following week the new business began to take shape. Youth Library staff took training classes on how to address copyright issues and use cameras to virtually reach our youth through online storytimes and activities. The summer reading program was conducted using ReadSquared, a software platform purchased by the NH State Library through the Cares Act and offered to NH libraries. Staff used their own home technology until library equipment could be successfully installed. A heartfelt thank you to Lance MacLean for stepping up to the plate to help us out with technology issues, practically on demand. The Friends of Wakefield Libraries contributed funds for us to add Hoopla, online access to movies, eBooks, audiobooks, comic, tv shows and music available on our website. Hundreds of phone calls went out to our members notifying them of our changes and offering to help with the technology. Lance worked with Spectrum to extend our free wireless access signal further out to the parking lot allowing members and students to work on the lawn, in vehicles out front, and even from Lino's Café.

Tutors at the Gafney Library Adult Study Center began to work remotely with students studying to take the HiSET exam for high school equivalency. HiSET Examiners stopped testing for five months. Appointment only sessions started up again in September but halted as COVID-19 cases began to rise locally.

Nationally, libraries awaited the outcome of a scientific study by IMLS/Battelle Labs/OCLC to determine the length of time the COVID-19 virus remained on specific library surfaces such as various types of book covers, inside pages and surfaces. Library materials are circulated among many people, so knowing the science became our mantra. In July, the

info started trickling out to give us guidance and with the NH State Library's help NH libraries began to implement policy on quarantining materials and developing the resulting policy for curbside service.

Due to space constraints, we were unable to safely open to the public and in June we implemented "Gafney On The Go" a curbside pickup service. Members could reserve online or by phone, arrange an appointment and pickup outside at the appropriate time. About 50 people chose to submit an online application for a library card. Youth Library staff and Peter Abate, who had just begun his job as Library Administrative Assistant, picked up the ball and began talking with members about new books and movies, educating them on the technology options and in general, keeping up the connections we had prior to closing. Diane and Susan pulled together "theme bags" filled with books, puzzles, crafts, snacks on demand. A favorite so far is, of course, dinosaurs!

During the year we had staff retirements: Jan King who had been with the Gafney for 18 years and Diane Cassidy who retired at the end of December and had been with us for 17 years. Diane was also chosen as 2021's Wakefield Citizen of the Year by the Greater Wakefield Chamber of Commerce. Susan Dansereau, formerly Library Assistant to Diane, is now the Interim Youth Library Coordinator.

Two years ago, we had begun the process of fundraising to build the 2,500 square foot addition. Dick DesRoches, Board President, spearheaded the effort with the rest of the Board members and me. We were disheartened when the pandemic began and were afraid our efforts would need to be doubled if we were to succeed, but this Board and your library staff do not give up easily. By the end of 2021 we had privately raised over \$850,000 toward the \$1,032,000 cost of the building. Not one person turned us down in this major fundraising effort and we were surprised and heartened to be able to get a loan from Profile Bank to begin construction on the addition. This fall we were only able to get as far as razing the adjacent building due to weather conditions. The full deal will begin in the early spring!

This winter we began work on the public outreach fundraising and Lovell Lake Village Market started us off with a "round up" fundraiser, asking folks to round up their bill to the next dollar with the change going to the "Change for Gafney" fundraiser. LLVM owner Harry Wesson will match up to \$500.

We are implementing a full-fledged community needs fundraising program complete with bake & book sales, house party fundraisers and person-to-person requests for a \$5,000 pledge over up to a five-year period. Our Second Century Campaign will involve as many of our community members as possible to raise an additional \$2-300,000 to work down the interest on the loan and provide interior furnishings. We will also be raising funds to turn the existing youth area into a community room for programming and meeting space for outside organizations. It is a goal to bring the Gafney Library Adult Study Center back to the library from the Greater Wakefield Resource Center where we pay rent to house the program now.

A big thank you goes to the Gafney Board of Trustees for support throughout this tough year, to staff for stepping up to the plate to learn new technologies (many outside the comfort zone!), our library members for being willing to try new reading methods and for being patient, to Jim Boyle our fundraising consultant and to the Friends for their continued support. A special thank you to all our wonderful annual appeal donors who help support the Gafney's books, youth library materials and technology.

Respectfully submitted,  
Beryl Donovan, Library Director

<b>I) GAFNEY LIBRARY</b>	<b>2020</b>	<b>*2020 YTD</b>
<b>Operating Income/Expense</b>	<b>Budget</b>	<b>Jan to Dec</b>
<b>Income</b>	<b>Gafney</b>	<b>Gafney</b>
Town of Brookfield Support	14,000	14,000
Town of Wakefield Support	138,000	138,000
Fundraising and Annual Appeal	22,000	21,537
Interest Income	600	293
Grants & Misc Assorted	1,660	2,093
Book Sales, Donations, Copier/Fax	2,500	1,454
Membership Dues-Non Resident Fees	150	70
<b>Total Income</b>	<b>178,910</b>	<b>177,447</b>
<b>Expense</b>		
Programs	4,000	2,746
Contracted Services	12,270	9,540
Facilities and Equipment	9,000	7,261
Technology	5,000	8,195
Operations	24,000	16,760
Insurance Expenses	8,000	11,641
Travel and Meetings	1,200	231
Payroll Wages, Salaries	110,000	111,826
Payroll Costs (FICA, Medicare,U/C)	5,440	8705.59
<b>Total Expense</b>	<b>178,910</b>	<b>176,906</b>
<b>II) LITERACY PROGRAM</b>	<b>2020</b>	<b>*2020 YTD</b>
<b>Operating Income/Expense</b>	<b>Budget</b>	<b>Jan to Dec</b>
<b>Income</b>	<b>Literacy</b>	<b>Literacy</b>
Town of Wakefield Support	25,000	25,000
Grants	8,100	7,395
<b>Total Income</b>	<b>33,100</b>	<b>32,395</b>
<b>Expense</b>		
Contracted Services	1,350	1,350
Facilities and Equipment	5,300	3,984
Technology - software	800	-
Operations	1,250	788
Travel & Meetings	300	25
Wages	22,200	17,151
Employment Tax	1,900	1,313
<b>Total Expense</b>	<b>33,100</b>	<b>24,612</b>

**\*Draft 2020 Year End**

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## HERITAGE COMMISSION

Due to the COVID-19 epidemic, we were not able to open any of our venues this year, and we were only able to perform general maintenance on our sites. The 2019 CLG grant was completed--a Phase 1-A archeological survey of Turntable Park in Sanbornville performed under the direction of Victoria Bunker, Inc., Consultants in New England Archeology and Cultural Resource Management. The report included historical research, archeological field documentation and underground survey with penetrating radar. The last component of the report was to be a public presentation including a "walkover" of the Turntable Park area explaining the site as it existed prior to the 1911 fire. This presentation was cancelled for 2020 but will hopefully be able to be made sometime in 2021. The actual date will be publicized and will be on our website.

The Commission applied for and was given another Certified Local Government grant. This grant will put the Union Railroad Station on the National Register of Historic Places, and it will include the Freight House as a contributing factor. Mae Williams of Unlocking History was given the contract. Mae was the consultant in an earlier grant which did an historical survey of the Village of Sanbornville.

This Summer a circa 1850 cobbler shop was donated to us by the Cecil Wentworth Family of Stoneham Corners in Brookfield. This shop had been in the Wentworth Family for four generations. The donation included all the artifacts in the shop. We have documented and stored them temporarily, moved the building to Heritage Park and will be carefully restoring the building. We hope to have it ready for public presentation on Heritage Day. This will be one more display that tells the story of early "country life" in this area.

There were no public hearings and only a few meetings by Zoom. We look forward to getting back to business in 2021.

Respectfully submitted,

Pam Wiggin, Chair

Rick Poore

Tracey Kolb

Connie Twombly

Jeanne Loughman

Craig Farley

Mark Duffy, Selectman

Ann Bell

Nancy Hall

Phil Twombly

Carroll Shea

Nancy Britton LaCroix

## LAND USE DEPARTMENT

The Land Use Department contains the Planning Board and the Zoning Board of Adjustment. The Planning and Zoning Boards reviewed and acted upon a total of 28 Land Use applications during the year. The Planning Board reviewed 23 hearings, and collected \$11,263.20 in fees in 2020. The Zoning Board of Adjustment reviewed 5 hearings, and collected \$1,156.75 in fees in 2020, for a total of \$12,419.95 collected in Land Use Fees.

Cases included the following:

Site Plan Review	5
Subdivision	6
Boundary Line Adjustments	1
Conceptual Review	21
Notice of Merger	7
Conditional Use Permit	5
Variance	5
Appeal of Administrative Decision	0
Motion for Rehearing	0
Conditional Review	0
Home Occupation Consult	7

The Land Use Department, including both the Planning Board and Zoning Board, guides many applicants through the entire permitting process. We are currently utilizing Strafford Regional Planning Commission as consultants for larger, more complex projects, with consultancy costs passed along to applicants. We also have engaged Norway Plain Survey Associates and White Mountain Survey & Engineering to review more complicated site plan and subdivision applications. Using professional planners and engineers provides additional information for the Planning Board's review,

protects the applicant from over-regulation and the Town from under-design.

We welcome any questions or comments regarding planning and zoning regulations. While we are not proposing any new or amended zoning ordinances in 2021, we appreciate input from citizens as we try to represent the entire Town in our rules and regulations.

The Planning Board consists of four elected members and a member of the Board of Selectmen; the Board can appoint up to four alternates to serve when needed.

The Zoning Board of Adjustment consists of five members appointed by the Board of Selectmen. Five alternates can also be appointed by the Board of Selectmen to serve as needed.

Both Land Use boards work hard to balance the rights of property owners with the protection of residents and surrounding land values in town. The value of clean lakes in town as it relates to recreational uses and property values cannot be understated, and the boards work to protect these important resources.

The Planning Board meets twice per month on the first and third Thursday, in the Town Hall. The Zoning Board of Adjustment meets on the third Monday of the month on an as-needed basis. The Land Use Department is open from 7:30 a.m. to 3:30 p.m., Monday thru Friday. Victor Vinagro, Code Enforcement Officer, Health Officer, Shoreland Officer and Land Use Clerk may be reached at 603-522-6205, ext. 309. All applications are available on the Town website at [www.wakefieldnh.com](http://www.wakefieldnh.com).

Respectfully submitted,

Victor Vinagro

Shoreland Compliance Officer/Code Enforcement Officer  
Health Officer/Land Use Clerk

## **PARKS & RECREATION DEPRTEMENT**

Hello from the Parks and Recreation Department!

I hope everyone had a happy, and--most of all--healthy 2020. 2020 has definitely made us change how we do things, as well as look at programs closely and make a few tweaks as needed.

We started the year as normal, with a great basketball season that saw over 120 participants from November to the end of March. Our teams competed well with a lot of much bigger towns/cities from the Seacoast to Bartlett. Our ski program went well at both King Pine & Gunstock with over 80 participants.

Then COVID-19 hit and changed everything. We weren't able to have our Cal Ripken baseball or softball leagues. We also had to cancel most of our summer trips, classes and events. We were able to have the Babe Ruth league with the older boys and that went well. We did have an Easter Bunny parade, and the whole community was out in support-- it was a great trip! There were a number of different scavenger hunts we did so people could get out in the fresh air and see the many different town properties and outdoor facilities we have to offer. There have been many weekly Zoom meetings with other recreation departments to share ideas of activities we could do. A few of those things we have done together were a Turkey Trot, online gaming, art classes, sign making classes, Christmas lighting contest, scarecrow contest and many more.

The facility needs assessment was completed and the decision to move forward on the feasibility assessment was made. There has been great feedback and support for this project. Both the needs and feasibility assessment have been done at no cost to taxpayers.

In the Fall we did all the permitting and design needed to improve the safety of the beach at Lovell Lake. The work there will be done weather permitting in the Spring or Fall of 2021.

Much of the fall of 2020 was spent trying to put plans together for the upcoming spring/summer seasons. We are in hopes that we can get back to some type of normalcy. Please keep an eye on our website and Facebook sites for updates.

Thank you,

Wayne Robinson, Director

Alyssa Hall, Assistant Director



## POLICE DEPARTMENT

Looking back on 2020, to say it was an interesting year is quite the understatement.

In March, we experienced serious changes in our everyday lives due to Covid-19. However, we continued to protect the community while taking the proper precautions to keep our officers safe. Our goal is to provide for the safety and security of the residents in our community, as well as the many visitors to our town and lakes. We were successful in responding to calls as well as maintaining our partnerships with local agencies.

In spite of the many changes and obstacles presented to us this year, I could not be prouder of the officers and support staff and how they worked together and learned new ways to do their job, all the while keeping themselves and their families safe.

A few highlights throughout the year include our newest officer, Evan Riedinger's graduation from the Police Standards and Training Academy in April. In November we had another successful Firearm Safety Course thanks to Retired Chief Fifield, Lino Avellani and Timothy Thompson, who taught this course to the public. In December, Officer Loghan Major was selected as the 2020 Officer of the Year. Congratulations, Loghan, for all of your hard work and dedication to our Department!

Despite a global pandemic, the Wakefield Police Department had a busier than average year for calls for service. These include 1070 MV Stops, 215 Arrests, 44 Burglary/Theft, 360 Animal Control Calls, 12 Drug Investigations, 31 DV incidents, 7 Sexual Assault Investigations, 150 MV Accidents and 340 Assist Citizen Calls.

Lastly, our Police K9 Echo has proven to be a positive attribute to the Police Department as well as the community. K9 Echo conducted multiple searches this year, including tracking missing persons, suicidal subjects and illicit drug search and seizures. We are happy to provide the services of K9 Echo to Wakefield and surrounding communities.

Respectfully submitted,  
Chief John Ventura, Esq.

### Arrests of Interest:

Assault	25	Involuntary Emergency Admission	18
Burglary	1	Liquor Law Violations	0
Theft	6	Drug related charges	48
Criminal Threatening / Intimidation	11	Domestic violence related	22
Criminal Mischief / Vandalism	10	Open warrants	16
DWI	36		

CRIME AND INVESTIGATIONS	2018	2019	2020
Calls for Service	16,438	9242	10,777
Burglary	6	5	18
Criminal Trespass	21	25	26
Theft	57	44	44
Criminal Mischief	53	31	34
Arrests	342	207	215
Motor Vehicle Thefts	3	3	11
Domestic Violence Related Cases	18	20	31
Sexual Assault Related Cases	9	9	7
Motor Vehicle Activity	1535	1422	1070
Accidents	148	133	150
Animal Control Calls	435	367	360
Motor Vehicle Incidents	194	132	96

## **PUBLIC WORKS DEPARTMENT**

2020 has come to a close. I would like to take a minute first of all to thank all of our other Departments for their support throughout the year. It takes a team effort, so thank you.

The Highway Department was busy this summer. We paved several roads including Stonham Road. We also reconstructed the top half of Oak Hill and paved it as well. We re-routed the drainage on Ballard's Ridge Road and completed the paving. We also shimmed Bonnyman Road from Route 153 in about 1300". This summer seemed to produce a lot of large rain events, which in turn created some large cleanup efforts and the almost complete rebuild of a couple roads.

With the Transfer Station having new equipment, we went ahead with the reconstruction of the retaining wall and new floor in the garage, as well as repaving, striping, and the moving of the scale and scale house. We added a new road before the scale house that is used for brush and leaves, which keeps the residents from having to go into the Transfer Station itself to get rid of brush and lawn debris. We also leased a new roll off truck, which helps us save money by being able to haul our own MSW cans to the landfill. The Transfer Station experienced higher than normal intake this year (approximately 600 tons more than last year) that I believe was in part to our Town stepping up and keeping this running while others were shutting down.

The Wastewater Department was able to do some much-needed inspections of the sewer line from Witchtrot Road to the pump station at the intersection at Route 16. I am happy to report that the sewer lines are in good shape for being 30+ years old.

Each year we are moving forward in all of the departments and making small strides to better the Town's efficiency in the future. We expect to complete more road paving to include the rest of Oak Hill Road, Bracket Road, Access Road and Buttercup Lane, if all goes well.

From all of us in the Public Works Department we would like to thank you for your continued support; and may 2021 be better for everyone than 2020 was.

Respectfully submitted,  
Brock Mitchell, DPW Director

## Transfer Station

2020 has been quite a year here at the Transfer Station. We have made many changes. Most of you that I have spoken with seem to be very happy with what we have done. I believe it has made the flow through here much faster, and as more of you go through it appears to be less confusing.

Many of our changes have to do with the recycling side of the operation, and it has paid off bringing in approximately \$40,000 in revenue. Here are some numbers:

142.38 tons of cardboard

196.70 tons of metal

15.74 tons of aluminum

34.23 tons of plastic

11.53 tons of tires

50.38 tons of electronics, batteries, florescent bulbs and tvs

This is material not going into the landfills which are quickly filling up. GREAT JOB GUYS! We are certainly doing our part in getting green.

We have also been extremely busy with our household and bulky trash. We processed 1664.35 tons of household trash, up 448.67 tons over last year, along with 1013.68 tons of construction and bulky material, also up from last year by 203.84 tons. As you can see, we have been very busy. We have also purchased our own truck to haul the containers to Waste Management, which has resulted in substantial savings. It has added to the workload but has proven beneficial.

The guys at the Transfer Station want to thank you for your support and patience as we have gone through this process. We wish all of you a very good 2021 and look forward to continuing to improve your Transfer Station in the coming year.

Sincerely  
Joseph Gore  
Transfer Station Manager

## **TRUSTEES OF THE TRUST FUNDS**

The Trustees of the Trust Funds are responsible for the prudent investment of the capital reserves and trust funds of the Town of Wakefield. The primary objective is preservation of capital with a secondary goal of maximizing earnings subject to safety constraints. The actions of the Trustees and the investment vehicles used are regulated by the State of New Hampshire, with an annual reporting requirement to the Department of Revenue Administration and the Attorney General's Office. The entire portfolio consists of monies for the Town cemeteries, Town capital reserves, school capital reserves and Wakefield's water department, with an aggregate balance as of December 31, 2020 of \$2,378,667.61. The funds are currently managed by TD Wealth Management and typically invested in U.S. Treasury bonds or notes, U.S. government agency bonds, high grade corporate bonds, or bank CDs.

The Wakefield Cemetery Fund is comprised of many small funds for the care of individual cemetery plots. The Cemetery Trustees are responsible for the actual care and maintenance of these plots using the income earned from the Trust Funds. The fund balance as of December 31, 2020 is \$376,712.90.

The Trustees are also responsible for the investment of the Capital Reserve Funds that the voters of Wakefield approve each year. All new reserves and additional contributions as voted, approved, and received in 2020 have been deposited into the appropriate funds.

From time to time the Trustees are called upon to determine if a proposed use of reserve funds falls within the purpose as defined by the language of the original warrant article and supporting Town or school meeting minutes. The determination of the Trustees is reported to the Selectmen before any disbursement of funds is allowed.

The following Capital Reserve Funds are currently in place and the balances are as of December 31, 2020:

Highway Trucks	\$12,195.75
Transfer Station	\$25,945.75
Bridge Const.	\$233,302.59
Fire Trucks	\$390,278.13
Landfill	\$312,900.84
Ambulance	\$172,315.33
Transfer Station Equipment	\$5,262.13
Highway Heavy Equipment	\$51,932.06
Town Hall Improvements	\$12,536.14
Police Vehicles	\$1,847.11
Invasive Species	\$1,723.24
Waste Water Treatment	\$73,146.12
Technology Fund	\$1,212.53
Cemetery Maintenance	\$2,075.46
Emergency Management	\$15,084.76
Forest Fire Management	\$5,401.11
Cemetery Water Supply and Irr	\$8,152.73
Ball Field	\$2,516.16
Highway Road Projects	\$14,692.05
Security Devices	\$25,158.34
Assessing Statistical Updates	\$5,479.58
Cemetery Mtnce-EFT	\$13,490.07
GWRC Building	\$25,400.54
Public Safety Building	\$25,400.54
Highway Garage	\$25,400.54

The following funds are held for the School District:

School Transportation	\$172,878.81
School Roof	\$1,084.07
School Disabled Child	\$1,885.52
School Technology Fund	\$85,351.52
School Boiler	\$39,899.00
School Building Repair	\$21,071.08
School Asbestos Abatement	\$25,846.07

School Judy Nason Memorial	\$10,090.83
School Security Fund	\$74,414.98
School Window	\$388,554.30
School Gym Floor	\$71,125.86
School Maintenance Contingency	\$10,351.68
Building Repair/Maint/Equip For New SAU Office	\$21,565.30
Parking Lot/Sidewalk Maint	\$10,084.50

The following funds are held for the Water Department:

Water Dept. Main Replacement	\$750.48
Water CRF Emergency Reserves	\$6,778.66

In 1997 the Carl Siemon Scholarship Fund was established for Wakefield students. Several scholarship awards are made each year. Since these funds were privately donated funds, in 2017 the Trustees voted to change their investment standard from the Prudent Man Rule to the Prudent Investor Rule under RSA 564-B:9-901 – RSA564-B:906. These funds are also managed by TD Wealth Management. The balance as of December 31, 2020 is shown below.

Carl Siemon Scholarship Fund	\$172,200.64
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The Trustees are always welcoming interested citizens to join the Board as alternates or members. We meet at the Town Hall when necessary.

Respectfully submitted,  
Dave Mankus, Chair  
Jerry O'Connor  
Howie Knight

## **WAKEFIELD PUBLIC LIBRARY**

Due to the pandemic the Wakefield Public Library closed to the public from March 14th to October 14th. We wanted to keep our patrons and visitors safe. Shutting down during lockdown was our only choice. I did some research and offered curbside pickup from July 1-October 14th. We missed seeing our visitors and patrons during the lockdown and hope that 2021 returns to normal. Our book nook located inside the front door (foyer) is always available for our patrons. It is the overflow of books that we offer as a service for the patrons and visitors. Everything was sanitized properly for the safety of the people using our library. We resumed our hours on October 14th Wednesday 1-3:30 pm and Saturday 10am-12pm. I order books upon request and the newest books. Hope to see everyone soon. Our historic library is beautiful and looking forward to having our visitors and patrons visit again soon. Happy New Year to all. A big thank you to the trustees who help make the library a special place. Nancy Hall, Pam Wiggin, Lauren Brown, Christopher and Nancy Bancroft. You are much appreciated.

Respectfully submitted,  
Donna L Jackson, Librarian



# WAKEFIELD LIBRARY ASSOCIATION

## Treasurer's Report 2020

*In memory of Joan Bozuwa, Lillian Brown, Ann Spencer  
Faris, Margaret Harvey, and Helen C. Spencer*

### INCOME

UBS Interest	0.65
Donations/Book Sales	7.00
Town of Wakefield	10,410.00
Profile Bank Interest	<u>22.11</u>
<b>Total Income</b>	<b>10,439.76</b>

### EXPENDITURES

#### 2020 Budget

4,000	Salary	3,587.80
612	IRS & NH Payroll Taxes	620.88
1,000	Books and Subscriptions	1,007.06
0	Archival Material	0.00
600	Eversource	359.21
1,800	Fuel	684.57
2,300	Insurance	1,861.00
0	Handicap Access Fund	0.00
1,500	Maintenance (Routine)	1,029.12
550	Office Expenses	754.55
500	Telephone	<u>470.37</u>
	<b>Sub-total</b>	<b>10,374.56</b>

n/a	Paint and Roof Fund	0.00
n/a	Investment Fees	1,551.20
<u>n/a</u>	Other Expenses	<u>0.00</u>
12,862	<b>Total Expenses</b>	<b>11,925.76</b>

Respectfully submitted,  
Nancy Doe Hall

# Department of State Division of Vital Records Administration Resident Birth Report 01/01/2020 - 12/31/2020

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
Lambertson, Beckett Tyler	01/22/20	North Conway, NH	Lambertson, Hunter	Martin, Cassie
Denley, Cora Anderson	02/11/20	Dover, NH	Denley, Geoffrey	Denley, Malori
Andrews, Dorothy Viola	04/14/20	Rochester, NH	Andrews, Jonathan	Andrews, Nicole
Cyr, Addison Bailey	04/14/20	Dover, NH	Cyr, Clayton	Cyr, Lindsey
Silcocks, Atlas James	04/15/20	Rochester, NH	Silcocks, Steven	Reilly, Migan
Desmarais, Natalie Victoria	04/15/20	Rochester, NH	Desmarais, Jason	Knisley, Laurie
Mulligan, Evelyn Virginia	04/20/20	Dover, NH	Mulligan, Jesse	Spencer, Hope
Nichols, Jack Alkeenon	05/07/20	Dover, NH	Nichols, Dylan	Brauer, Jamie
Ballou, Aria Rose Ann	05/08/20	Dover, NH	Ballou, Zachary	Jacques, Kaley
Brown, Parker Andrew	05/25/20	North Conway, NH	Brown, Matthew	Daniels, Maryann
Himmmler, Fallon June	05/29/20	Dover, NH	Himmmler, William	Church, Derika
Ziadeh, William Jeffrey	06/08/20	Dover, NH	Ziadeh, William	Ziadeh, Amanda
Kenny, Robert Ralph	06/18/20	Dover, NH	Kenny, Cameron	Carpenter, Samantha
Roberts, Morgan Victoria	07/16/20	Rochester, NH	Roberts, Benjamin	Roberts, Rebecca
Tilton, Ava Grace	07/23/20	Dover, NH	Tilton, Larry	Delaney-Tilton, Hannah
Marsters, Emma Ann	07/30/20	Dover, NH	Marsters, Luke	Whitten, Bethany
Gilpatrick, Beckett Daniel	08/09/20	Dover, NH	Gilpatrick, Evan	Alden, Hannah
Edwards, Maci Eileen	08/28/20	Rochester, NH	Edwards, Joshua	Fisher, Sarah
Rogers, Berton Robert	09/08/20	Dover, NH	Rogers, Jacob	Rogers, Shannon

Franceschini, Oliver J	10/23/20	Dover, NH	Franceschini, Scott	Franceschini, Monica
Padgett, Ava Mae	10/26/20	Dover, NH	Padgett, Nicholas	Padgett, Margaret
Keating, Juniper Marie	11/07/20	Lebanon, NH	Keating IV, James	Keating, Tricia
Garnett, Jayden Reed	11/19/20	Dover, NH	Garnett, Brandon	Garnett, Katie
Torres-Ramrez, Adela May	12/01/20	Rochester, NH	Torres-Ramirez, Jesus	Torres-Ramrez, Abigail
Sizemore, Landon James	12/04/20	North Conway, NH	Sizemore, Dallas	Sainsbury, Ashley

I certify that the above report is correct to the best of my knowledge and belief.

Valerie J. Ward, Town Clerk

Dept of State Div of Vital Records Administration Resident marriage Report 01/01/20 - 12/31/20

Person A's Name/Residence	Person B's Name/Residence	Town of Issuance	Place of Marriage	Date of Marriage
Duarte, Maria Y East Wakefield	Bossardt, Christopher B East Wakefield	Ossipee	Ossipee	01/22/20
Allen, Eric B Sanbornville, NH	Gerry, Heather J Sanbornville, NH	Wakefield	Somersworth	02/05/20
Thompson, Laurie J Sanbornville, NH	Levesque, Daniel E Sanbornville, NH	Wakefield	Sanbornville	07/19/20
McNally, Erica R Rochester, NH	Healy, Timothy R Sanbornville, NH	Wakefield	Portsmouth	08/08/20
LaRoche, Mark A East Wakefield, NH	Kenison, Melissa East Wakefield, NH	Wakefield	East Wakefield	08/22/20
Badger, Michael A Sanbornville, NH	Lamontagne, Hilary B Sanbornville, NH	Rochester	Sanbornville	08/29/20
Weaver, Margaret D Sanbornville, NH	Padgett, Nicholas G Sanbornville, NH	Wakefield	Wakefield	08/29/20
Ajemian, Taylor A Union, NH	Staples, Amber L Union, NH	Wakefield	Farmington	09/05/20
Avellino, Nicholas R East Wakefield, NH	Farinacci, Gina L East Wakefield, NH	Wakefield	Wakefield	09/12/20
O'Connor, Michael W Sanbornville, NH	Abrams, Ericka L Sanbornville, NH	Wakefield	Sanbornville	09/12/20
McDonough, Kerin A Sanbornville, NH	Huff, Alan M Sanbornville, NH	Wakefield	Wakefield	09/26/20
Paulik, Richard F Sanbornville, NH	Noonkester, Vicky A Sanbornville, NH	Wakefield	Sanbornville	10/07/20
Mazzola-Santos, Julie M East Wakefield, NH	Blanchette, Christopher East Wakefield, NH	Wakefield	East Wakefield	10/10/20

Thibedau Sr, Brian K  
Wakefield, NH

Montgomery, Miranda M  
Wakefield, NH

Wakefield

Newport

10/24/20

I certify that the above report is correct to the best of my knowledge and belief.  
Valerie J. Ward, Town Clerk

**DEATHS REGISTERED IN THE TOWN OF WAKEFIELD**  
for the Year Ending December 31, 2020

<b>NAME</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name</b>		<b>Military</b>
				<b>Prior to First Marriage/Civil Union</b>	<b>Union</b>	
Mayranen, Allen Edwin	01/13/20	Sanbornville	Unknown		Mayranen, Effie	Y
Snell, Robert Gray	02/02/20	Epsom	Snell, Henry		Tozier, Ruth	Y
Apostolakes, Richard Paul	02/07/20	Sanbornville	Apostolakes, Paul		Anderson, Betty	Y
Hickey, Doris Violet	02/08/20	Rochester	Doucette, Arthur		Palladino, Mary	Y
Jenkins, Karen Jean	02/20/20	Dover	Gillian, William		Schwindt, Delores	N
Johnson, Ellen Elizabeth	03/14/20	Wakefield	Bell, George		MacIntosh, Martha	N
Butler, Jason	03/21/20	Sanbornville	Butler, John		Gove, Lonnie	N
Bryant, Patricia Ann	03/25/20	Manchester	Witham, Joseph		Dooling, Rita	N
Hartford, Karen	04/12/20	Wakefield	Hartford, Robert		Downing, Edna	N
Thompson, Jere Edward	04/19/20	Rochester	Thompson, Harold		Amero, Anna	Y
Lamontagne, Jeffrey	04/23/20	Wakefield	Lamontagne, Lauren		Lamontagne, Ann	N
Frothingham, Gary George	05/03/20	Sanbornville	Frothingham, George		Sprague, Priscilla	Y
Palaima, Nancy Ruth	05/08/20	Portsmouth	Woodworth, Kenneth		Tierno, Maria	Y
Newcomb, Glenn C	05/28/20	Sanbornville	Newcomb, Glenn		Taylor, Barbara	N
Trudel, Jeffrey Thomas	05/29/20	East Wakefield	Trudel, Jeffrey		Erickson, Susan	Y
Creighton, Mary Ann	06/20/20	East Wakefield	Mulherin, Joseph		Brown, Grace	N
Brewer, Glenn Hall	07/02/20	Milton	Brewer, Milton		Hall, Fay	N
McMahan, Eddie Gean	07/10/20	Portsmouth	McMahan, Unknown		Evans, Ethel	Y
Currier, Carole	07/20/20	Sanbornville	Sander, Frederick		Paul, Arlene	N

DEATHS REGISTERED IN THE TOWN OF WAKEFIELD  
for the Year Ending December 31, 2020

Lucas, Vicki Ann	08/11/20	Rochester	Miss, Gary	Fair, Josephine	N
Young, Lisa Christine	08/22/20	East Wakefield	Cleary Jr., Edward	Johnson, Marilyn	N
Huggard, David Paul	08/28/20	Sanbornville	Huggard, Clayton	Stuart, Elsie	N
Downs, Peter Marc	09/05/20	Wakefield	Downs, Edward	Fielding, June	N
Parker, Louise T	09/06/20	Wakefield	Dupuis, Wilfred	Harrity, Gertrude	N
Steadman, Kenneth A	09/21/20	Sanbornville	Stedman, Winwood	Liley, Olive	U
Hayes, Bradley James	09/22/20	Wakefield	Hayes, Dennis	Bradley, Eileen	Y
Lineham, George Edward	10/02/20	Sanbornville	Lineham, Edward	Jerollman, Charlotte	Y
Libby, Steven Robert	10/08/20	Rochester	Libby, Maurice	Jagard, Patricia	Y
Weiss, Anneliese Marie	10/08/20	Dover	Weiss, Arbeiter	Sliesch, Elizabeth	N
Lilly, Patricia Ann	11/05/20	Dover	Guilmet, Rudolph	Ring, Mary	N
Weymouth, Richard C	11/09/20	Rochester	Weymouth, Clayton	LaCouture, Alice	N
McNair, Robert Paul	11/10/20	East Wakefield	McNair, Charles	Ross, Lillian	N
Heon Jr., Martin Raymond	11/10/20	Wakefield	Heon, Martin	LaCasse, Regina	Y
Millett, Michael John	11/20/20	Union	Millett, John	Mahoney, Marjorie	Y
Perkins, Keith K	11/22/20	Dover	Perkins Sr., Melvin	Cross, June	N
Roach, Barbara Jane	11/25/20	Union	Collie, Unknown	Brenner, Joyce	N
Morin, Ronald William	12/14/20	Wakefield	Morin, Joseph	Croteau, Leda	Y
Towle, Martha Jane	12/27/20	Wakefield	Filgate, William	Lover, Margaret	N

I certify that the above report is correct to the best of my knowledge and belief.  
Valerie J. Ward, Town Clerk.



2021

MS-737

Proposed Budget

Wakefield

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 25, 2021

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Priscilla Colbath	Budget Committee	Priscilla Colbath
James Reiser	Budget Committee	James Reiser
Connie Turpin-bley	"	Connie Turpin-bley
Jerry O'Connor	Budget Committee	Jerry O'Connor
Elizabeth Connor	"	Elizabeth Connor
DENNIS MILLER	"	Dennis Miller
PETE KASPRZYK	"	Pete Kasprzyk
Ref G. Fog	School Board Rep	Ref G. Fog

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	21	\$135,907	\$155,171	\$155,125	\$0	\$150,625	\$0
4140-4149	Election, Registration, and Vital Statistics	21	\$101,157	\$124,603	\$116,357	\$0	\$116,357	\$0
4150-4151	Financial Administration	21	\$92,815	\$103,651	\$103,427	\$0	\$103,427	\$0
4152	Revaluation of Property	21	\$135,341	\$139,960	\$138,781	\$0	\$138,781	\$0
4153	Legal Expense	21	\$14,468	\$15,001	\$15,001	\$0	\$15,001	\$0
4155-4159	Personnel Administration	21	\$1,128,305	\$1,128,724	\$1,365,772	\$0	\$1,370,241	\$0
4191-4193	Planning and Zoning	21	\$25,320	\$50,729	\$27,455	\$0	\$27,455	\$0
4194	General Government Buildings	21	\$65,903	\$81,010	\$74,766	\$0	\$74,766	\$0
4195	Cemeteries	21	\$33,354	\$34,510	\$34,510	\$0	\$34,510	\$0
4196	Insurance	21	\$110,509	\$110,509	\$120,224	\$0	\$120,224	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	21	\$104,212	\$111,304	\$111,195	\$0	\$111,195	\$0
General Government Subtotal			\$1,947,291	\$2,057,172	\$2,262,817	\$0	\$2,262,586	\$0
<b>Public Safety</b>								
4210-4214	Police	21	\$872,799	\$958,488	\$978,394	\$0	\$978,394	\$0
4215-4219	Ambulance	21	\$498,663	\$335,165	\$544,466	\$0	\$544,466	\$0
4220-4229	Fire	21	\$210,967	\$214,238	\$225,846	\$0	\$225,846	\$0
4240-4249	Building Inspection	21	\$105,916	\$138,280	\$154,507	\$0	\$154,507	\$0
4290-4298	Emergency Management	21	\$3,845	\$2,250	\$4,500	\$0	\$4,500	\$0
4299	Other (Including Communications)	21	\$104,305	\$112,443	\$114,693	\$0	\$114,693	\$0
Public Safety Subtotal			\$1,796,495	\$1,960,825	\$2,022,206	\$0	\$2,022,206	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	21	\$567,453	\$666,221	\$648,675	\$0	\$648,675	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	21	\$34,222	\$34,600	\$34,600	\$0	\$34,600	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$601,675</b>	<b>\$700,821</b>	<b>\$683,275</b>	<b>\$0</b>	<b>\$683,275</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	21	\$501,129	\$475,465	\$470,528	\$0	\$470,528	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$501,129</b>	<b>\$475,465</b>	<b>\$470,528</b>	<b>\$0</b>	<b>\$470,528</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	21	\$12,739	\$25,888	\$25,888	\$0	\$25,888	\$0
4415-4419	Health Agencies, Hospitals, and Other	21	\$98,173	\$98,353	\$118,891	\$0	\$118,891	\$0
	<b>Health Subtotal</b>		<b>\$110,912</b>	<b>\$125,241</b>	<b>\$144,779</b>	<b>\$0</b>	<b>\$144,779</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	21	\$29,762	\$46,841	\$46,345	\$0	\$46,345	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$29,762</b>	<b>\$46,841</b>	<b>\$46,345</b>	<b>\$0</b>	<b>\$46,345</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	21	\$165,153	\$186,076	\$186,052	\$0	\$186,052	\$0
4550-4559	Library	21	\$173,410	\$173,410	\$173,410	\$0	\$173,410	\$0
4583	Patriotic Purposes	21	\$665	\$1,500	\$1,400	\$0	\$1,400	\$0
4589	Other Culture and Recreation		\$0	\$2	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$339,228</b>	<b>\$360,988</b>	<b>\$360,862</b>	<b>\$0</b>	<b>\$360,862</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	21	\$659	\$4,396	\$4,896	\$0	\$4,896	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$659</b>	<b>\$4,396</b>	<b>\$4,896</b>	<b>\$0</b>	<b>\$4,896</b>	<b>\$0</b>



2021  
MS-737

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4730-4739	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	21	\$419,340	\$22,524	\$6,121	\$0	\$6,121	\$0
	<b>Capital Outlay Subtotal</b>		\$419,340	\$22,524	\$6,121	\$0	\$6,121	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	21	\$120,452	\$120,452	\$128,059	\$0	\$128,059	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		\$120,452	\$120,452	\$128,059	\$0	\$128,059	\$0
<b>Total Operating Budget Appropriations</b>					\$6,129,688	\$0	\$6,129,688	\$0



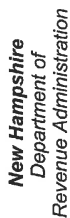
New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	02	\$50,000	\$0	\$50,000	\$0
		Purpose: Appropriate to the Bridge Construction CRF				
4915	To Capital Reserve Fund	03	\$60,000	\$0	\$60,000	\$0
		Purpose: Appropriate to Ambulance CRF				
4915	To Capital Reserve Fund	04	\$50,000	\$0	\$50,000	\$0
		Purpose: Appropriate to the Fire Truck CRF				
4915	To Capital Reserve Fund	05	\$25,000	\$0	\$25,000	\$0
		Purpose: Appropriate to Highway Heavy Equipment CRF				
4915	To Capital Reserve Fund	06	\$25,000	\$0	\$25,000	\$0
		Purpose: Appropriate to Highway Truck CRF				
4915	To Capital Reserve Fund	07	\$10,000	\$0	\$10,000	\$0
		Purpose: Appropriate to the Transfer Station Heavy Equipment				
4915	To Capital Reserve Fund	09	\$34,000	\$0	\$34,000	\$0
		Purpose: Appropriate to the Police Cruiser CRF				
4915	To Capital Reserve Fund	10	\$20,000	\$0	\$20,000	\$0
		Purpose: Police Supervisor/Command Cruiser Capital reserve				
4915	To Capital Reserve Fund	11	\$2,500	\$0	\$2,500	\$0
		Purpose: Appropriate to the Technology CRF				
4915	To Capital Reserve Fund	12	\$10,000	\$0	\$10,000	\$0
		Purpose: Appropriate to the Town Hall Improvement CRF				
4915	To Capital Reserve Fund	13	\$325,000	\$0	\$325,000	\$0
		Purpose: Appropriate to the Highway Improvement CRF				
4915	To Capital Reserve Fund	14	\$6,000	\$0	\$6,000	\$0
		Purpose: Appropriate to Assessing Statistical Update CRF				
4915	To Capital Reserve Fund	15	\$5,000	\$0	\$5,000	\$0
		Purpose: Appropriate to the Greater Wakefield Resource Cent				

12/09/2021 09:21 AM MS-737 1/10/2021 1:04:26 PM



2021  
MS-737

## Special Warrant Articles

4915	To Capital Reserve Fund	16		\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Appropriate to the Public Safety Building CRF</i>					
4915	To Capital Reserve Fund	17		\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Appropriate to the Public Works Building CRF</i>					
4915	To Capital Reserve Fund	18		\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Capital reserve for Wastewater Treatment.</i>					
4915	To Capital Reserve Fund	19		\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Cemetery Maintenance Capital reserve</i>					
4915	To Capital Reserve Fund	20		\$62,000	\$0	\$62,000	\$0
		<i>Purpose: Establish a CRF for Cardiac Monitor(s)</i>					
4916	To Expendable Trusts/Fiduciary Funds	08		\$31,625	\$0	\$31,625	\$0
		<i>Purpose: Appropriate to the Invasive Species ETF</i>					
<b>Total Proposed Special Articles</b>				<b>\$831,125</b>	<b>\$0</b>	<b>\$831,125</b>	<b>\$0</b>



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectment's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	21	\$0	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	21	\$9,174	\$10,000	\$10,000
3186	Payment in Lieu of Taxes	21	\$16,133	\$16,000	\$16,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	21	\$92,069	\$100,000	\$100,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$117,376</b>	<b>\$131,000</b>	<b>\$131,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	21	\$3,888	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	21	\$1,168,329	\$1,150,000	\$1,150,000
3230	Building Permits	21	\$112,284	\$95,000	\$95,000
3290	Other Licenses, Permits, and Fees	21	\$30,009	\$25,000	\$25,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,314,510</b>	<b>\$1,271,000</b>	<b>\$1,271,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues	21	\$108,841	\$100,000	\$100,000
3352	Meals and Rooms Tax Distribution	21	\$260,148	\$105,000	\$105,000
3353	Highway Block Grant	21	\$136,799	\$140,500	\$140,500
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	21	\$397,649	\$11,500	\$11,500
3379	From Other Governments	21	\$446,532	\$443,080	\$443,080
<b>State Sources Subtotal</b>			<b>\$1,339,969</b>	<b>\$800,080</b>	<b>\$800,080</b>





New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Charges for Services</b>					
3401-3403	Income from Departments	21	\$298,198	\$300,000	\$300,000
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$298,198</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$125,831	\$0	\$0
3502	Interest on Investments	21	\$13,402	\$15,000	\$15,000
3503-3509	Other	21	\$45,609	\$10,000	\$10,000
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$184,842</b>	<b>\$25,000</b>	<b>\$25,000</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	21	\$120,452	\$128,059	\$128,059
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$120,452</b>	<b>\$128,059</b>	<b>\$128,059</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$112,000	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$112,000</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$3,485,347</b>	<b>\$2,655,139</b>	<b>\$2,655,139</b>



Budget Summary

Item	Selectmen's Period ending 12/31/2021 (Recommended)	Budget Committee's Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$6,129,688	\$6,129,657
Special Warrant Articles		
Individual Warrant Articles	\$831,125	\$831,125
Total Appropriations	\$0	\$0
	\$6,960,813	\$6,960,782
Less Amount of Estimated Revenues & Credits	\$2,655,139	\$2,655,139
Estimated Amount of Taxes to be Raised	\$4,305,674	\$4,305,643



Supplemental Schedule

1. Total Recommended by Budget Committee	\$6,960,782
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$6,960,782
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$696,078
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$7,656,860

## **2021 ANNUAL TOWN MEETING WARRANT**

To the inhabitants of the Town of Wakefield in the State of New Hampshire qualified to vote in town affairs:

You are hereby notified of the First and Second Session of the 2021 Annual Town Meeting as follows:

### **FIRST SESSION**

You are notified to meet for the First Session of the Annual Town Meeting, to be held in the Paul School Multipurpose Room, Taylor Way, Sanbornville, New Hampshire, on Saturday, January 30, 2021 at 9:00 a.m. The First Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to debate, propose and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

### **SECOND SESSION**

You are also notified to meet for the Second Session of the Annual Town Meeting to elect town officers by official ballot and to vote by official ballot on the warrant articles as may be amended at the First Session, to be held at the Opera House of the Wakefield Town Hall, 2 High Street, Sanbornville, New Hampshire, on Tuesday, March 9, 2021. Polls for voting by official ballot will open at 8:00 a.m. and will close at 7:00 p.m., unless the town votes to keep the polls open to a later hour.

**Article 1:** To choose all necessary Town Officers for the ensuing year.

**Article 2:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Bridge Construction Capital Reserve Fund previously

established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

*Estimated tax impact: \$0.07 per \$1000 of assessed valuation.*

**Article 3:** To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Ambulance Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

*Estimated tax impact: \$0.05 per \$1000 of assessed valuation.*

**Article 4:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Fire Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

*Estimated tax impact: \$0.04 per \$1000 of assessed valuation.*

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

*Estimated tax impact: \$0.02 per \$1000 of assessed valuation.*

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-

0. (Majority vote required). *Estimated tax impact: \$0.02 per \$1000 of assessed valuation.*

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) to be added to the Transfer Station Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.01 per \$1000 of assessed valuation.*

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Thirty-One Thousand Six Hundred Twenty-Five Dollars (\$31,625) to be added to the Invasive Species Expendable Trust Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.03 per \$1000 of assessed valuation.*

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Thirty-Four Thousand Dollars (\$34,000) to be added to the Police Cruiser Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 8-1. (Majority vote required). *Estimated tax impact: \$0.03 per \$1000 of assessed valuation.*

**Article 10:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Police Cruiser Capital Reserve Fund previously established, for the future purchase of a command/supervisor cruiser. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.02 per \$1000 of assessed valuation.*

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Technology Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.0022 per \$1000 of assessed valuation.*

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Town Hall Improvement Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.008 per \$1000 of assessed valuation.*

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Three Hundred Twenty-five Thousand Dollars (\$325,000) to be added to the Highway Construction Project Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.29 per \$1000 of assessed valuation.*

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Five Hundred Thirty-Three Dollars (\$12,533) to be added to the Assessing Statistical Update Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.01 per \$1000 of assessed valuation.*

**Article 15:** To see if the Town will vote to raise and appropriate the

sum of Five Thousand Dollars (\$5,000) to be added to the Greater Wakefield Resource Center Building Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.004 per \$1000 of assessed valuation.*

**Article 16:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Public Safety Building Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.027 per \$1000 of assessed valuation.*

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Public Works Building Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.02 per \$1000 of assessed valuation.*

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Wastewater Treatment Capital Reserve Fund previously established. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.04 per \$1000 of assessed valuation.*

**Article 19:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Cemetery Maintenance Capital Reserve Fund previously established. This article is recommended by the Board of



Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.008 per \$1000 of assessed valuation.*

**Article 20:** To see if the Town will vote to establish a Cardiac Monitor Capital Reserve Fund under the provisions of RSA 35:1 for the purchase of cardiac monitors and to appropriate the sum of Sixty-Two Thousand Dollars (\$62,000) to be placed in this fund. Further, to name the Selectmen as agents to expend from said fund. This article is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$0.05 per \$1000 of assessed valuation.*

**Article 21:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth herein, totaling \$6,129,657? Should this article be defeated, the default budget shall be \$6,128,129, which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and VI, to take up the issue of a revised operating budget only. This appropriation is recommended by the Board of Selectmen by a vote of 2-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required). *Estimated tax impact: \$5.41 per \$1000 of assessed valuation; Default Budget estimated tax impact: \$5.41 per \$1000 of assessed valuation.*

**Article 22: By Petition:** To see if the Town will vote (for the betterment of public safety, and the water quality of Province Lake) to discontinue completely and return to the natural state, the portion of Bonnyman Road located between its intersection with the

southerly end of Towle Farm Road (near Hill Road) to the southern boundary of 185 Bonnyman Road (near Point Road). Such complete discontinuance shall occur 60 days after the Town, by whatever means, causes Towle Farm Road to become a Class V highway (town-owned and town-maintained). Upon complete discontinuance of the specified portion of Bonnyman Road, such specified portion shall cease to exist as a public way, and the ownership and control of such portion shall resort to those who own title interests therein. (Majority vote required).

**Article 23:** To transact any further business that may legally come before this meeting.

Given under our hands and seal, this 25th day of January, Two Thousand Twenty-One.

#### WAKEFIELD BOARD OF SELECTMEN

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Mark P. Duffy, Chairperson

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Richard C. Edwards

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Kenneth G. Fifield

## **TOWN OF WAKEFIELD EMERGENCY PHONE NUMBERS**

FIRE & AMBULANCE (emergency dispatch) .....	539-2263
SANBORNVILLE.....	522-8336
POLICE (24 hour dispatch).....	539-2284
POLICE STATION (office only).....	522-3232
ALL EMERGENCIES.....	911
SHERIFF'S DEPARTMENT.....	539-2284
POISON CONTROL CENTER.....	800-562-8236
HUGGINS HOSPITAL (Wolfeboro).....	569-2150
FRISBIE HOSPITAL (Rochester).....	332-5211
VISITING NURSE.....	569-2729
TOWN ADMINISTRATOR.....	522-6205
SELECTMEN'S OFFICE.....	522-6205
TOWN CLERK.....	522-6205
TAX COLLECTOR.....	522-6205
BUILDING INSPECTOR.....	522-6205
DIR OF PUBLIC WORKS/HIGHWAY GARAGE.....	522-8266
TRANSFER STATION.....	522-3590
ANIMAL CONTROL OFFICER .....	522-3232
WATER PRECINCT.....	522-8271

### **Cover Photo**

#### **J. W. Garvin Building Circa 1880's**

**This photograph depicts the JW Garvin Building in its infancy. Now more than 150 years old, the building continues to experience many changes/improvements. Some things just get better with age!**

SELECTMEN'S MEETING  
**2nd & 4th Wednesday at 7:00 P.M.**

SELECTMEN'S OFFICE HOURS  
**Mon - Fri 8:00 – 4:00**

TOWN CLERK'S OFFICE HOURS  
**Mon, Tues & Fri 8:30 – 4:00**  
**Wed 8:30 – 1:30**  
**Thurs 8:30 – 6:00**  
**First & Last Sat 8:30 – 12:30 (Closed all other**  
**Saturdays)**

TAX COLLECTOR'S OFFICE HOURS  
**Mon - Fri 8:30 – 4:00**

TRANSFER STATION HOURS  
**Fri, Sat, Sun, Mon 8:00 - 3:00**

BOARD OF ASSESSORS MEETING  
**By Appointment**

ASSESSING OFFICE  
**Mon – Fri 8:00 – 4:00**

BUILDING INSPECTOR/CODE  
ENFORCEMENT/HEALTH  
OFFICER/SHORELAND PROTECTION  
**Mon - Fri 7:30 – 3:30**

LAND USE OFFICE  
**Mon – Fri 7:30 – 3:30**

PLANNING BOARD  
**1<sup>st</sup> & 3<sup>rd</sup> Thursday at 7:00 P.M.**



